



**TOWN OF PORTOLA VALLEY**  
**REGULAR PLANNING COMMISSION MEETING**  
**765 Portola Road, Portola Valley, CA 94028**  
**Wednesday, February 4, 2004 – 8:00 p.m.**  
**Council Chambers (Historic Schoolhouse)**

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**ASSISTANCE FOR PERSONS WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Technician at 650-851-1700 ext. 11. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley branch of the San Mateo County Library located adjacent to Town Hall.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge and proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described later in this agenda, or in written correspondence delivered to the Planning Commission at, or prior to, the Public Hearing(s).

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**AGENDA**

Call to Order, Roll Call

Commissioners Elkind, McIntosh, Wengert, Zaffaroni and Chairman Breon

Oral Communications

Persons wishing to address the Commission on any subject, not on the agenda, may do so now. Please note, however, the Commission is not able to undertake extended discussion or action tonight on items not on the agenda.

Regular Agenda

1. Request for Eucalyptus Tree Removal, Windy Hill Open Space Preserve, Midpeninsula Regional Open Space District
2. Preliminary Review, Exception Request for Detached Garage, 107 Tan Oak, Kister

Commission, Staff, Committee Reports and Recommendations

Approval of Minutes: January 21, 2004

Adjournment

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This Notice is posted in compliance with the Government Code of the State of California.

Date: January 30, 2004

Carol Borck  
Planning Technician

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