



# TOWN OF PORTOLA VALLEY

7:00 PM – Special Meeting of the Town Council

Wednesday, November 9, 2016

**Community Hall at Town Center**

765 Portola Road, Portola Valley, CA 94028

## SPECIAL MEETING AGENDA

### 7:00 PM - CALL TO ORDER AND ROLL CALL

Councilmember Aalfs, Councilmember Wengert, Councilmember Richards, Vice Mayor Hughes and Mayor Derwin

### ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject may do so. Please note however, that the Council is not able to undertake discussion or action on items not on the agenda.

### CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

1. **Approval of Minutes** – October 26, 2016 (2)
2. **Approval of Warrant List** – November 9, 2016 (13)
3. **Recommendation by Town Manager** – Adoption of a Resolution Home for All, San Mateo County Initiative (22)
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Committing to Continue to Work with Other Jurisdictions in the County to Address the Housing Crisis on a Regional Basis, Including through Ongoing Support of the Home For All San Mateo County Initiative (Resolution No. \_\_\_)

### REGULAR AGENDA

4. **Discussion** – Town Safety Issues (24)
5. **COUNCIL LIAISON COMMITTEE AND REGIONAL AGENCIES REPORTS**

**Report by Town Council Members** – Brief announcements or reports on items of significance for the entire Town Council arising out of liaison appointments to both in-town and regional committees and initiatives. *There are no written materials and the Town Council does not take action under this agenda item.* (72)
6. **Town Manager Report** (73)

### WRITTEN COMMUNICATIONS

7. **Town Council Digest** – October 28, 2016 (74)
8. **Town Council Digest** – November 4, 2016 (113)

### ADJOURNMENT

### **ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting

### **AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall. In accordance with SB343, Town Council agenda materials, released less than 72 hours prior to the meeting, are available to the public at Town Hall, 765 Portola Road, Portola Valley, CA 94028 and the Town's website at [www.portolavalley.net](http://www.portolavalley.net).

**PORTOLA VALLEY TOWN COUNCIL SPECIAL MEETING NO. 938, OCTOBER 26, 2016, HELD AT THE SEQUOIAS / HANSON HALL**

**CALL TO ORDER AND ROLL CALL**

Mayor Derwin called the Town Council's Special meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Ms. Hanlon called the roll.

Present: Councilmembers Jeff Aalfs, John Richards, Ann Wengert; Vice Mayor Craig Hughes, Mayor Mary Ann Moise Derwin.

Absent: None

Others: Jeremy Dennis, Town Manager  
Leigh Prince, Town Attorney  
Keith Weiner, Deputy Building Official  
Sharon Hanlon, Town Clerk

**ORAL COMMUNICATIONS** – None

**BROWN ACT REFRESHER TRAINING**

Town Attorney Prince presented the Council with a refresher course on the Brown Act.

In response to Councilmember Wengert's question, Town Attorney Prince said that texts and phone messages should be treated the same way with regard to avoiding a situation where a majority of members are communicating outside of a meeting regarding any items of business, including spokes of a wheel or daisy chain scenarios. Councilmember Wengert asked if text messages and emails were subject to the Public Records Act. Town Attorney Prince said in a case a few years the courts said text messages from a private phone or computer were public records, but it was reversed on appeal. She said for now text messages and personal emails are not part of a public record, but she suggested exercising caution and assuming that they could possibly be public and on record.

Vice Mayor Hughes asked about spokes of a wheel or daisy chain communications that occur accidentally, where, for example, the individual Councilmember isn't aware that two other Councilmembers were also discussing an item. Town Attorney Prince said theoretically the three would be considered to have a conflict of interest and it would need to be addressed. She said she will make note of the question and research it.

Councilmember Aalfs said he thought that deliberation or discussion was okay as long as no consensus was reached. Town Attorney Prince said the language is very specific about developing a collective concurrence – deliberation and a decision to take action in advance of a meeting. She said merely discussing it, even if no collective concurrence was reached, is probably still a violation of the Brown Act. She said the Brown Act is there to ensure that those conversations occur in a public forum.

Councilmember Richards asked if it was acceptable to share an opinion of what they think their colleagues would vote on an item, but not stating it as a fact. Town Attorney Prince said she understands the fine distinction but advises exercising caution with what the Councilmember chooses to share, because while the Councilmember may know the distinction, someone from the outside may not.

Councilmember Wengert said that reviewing digests with multiple items and discussions regarding committee meetings are agenda items and asked how those situations should be handled as far as not digging too deeply into some of those items. Town Attorney Prince said the public is aware that the digests are on the agenda and can be pulled to discuss at a high level, but to the extent that decisions are

made relative to those items, the conversations should be kept to the level of expressing interest in an issue and agendizing the item for discussion at a future meeting.

In response to Councilmember Wengert's question, Town Attorney Prince said she had not participated in any cases that were centered on a Brown Act violation.

Town Manager Dennis asked who should be notified about a suspected violation of the Brown Act. Town Attorney Prince said they should first notify her to discuss and determine if there is, in fact, a violation.

Town Manager Dennis asked if, in the event of a Brown Act violation, the Councilmembers were individually liable or if the impact was against the Town of Portola Valley. Town Attorney Prince said the action is usually against the entity and the decision itself, but noted there is provision in the Brown Act for civil and criminal liability for individual members who violate the Brown Act.

With no further questions or comments, Mayor Derwin adjourned the Special Meeting.

**ADJOURNMENT** [6:48 p.m.]

Barbara Lawson, President of the Sequoias, welcomed the Portola Valley Town Council to their facility.

**PORTOLA VALLEY TOWN COUNCIL REGULAR MEETING OCTOBER 26, 2016, HELD AT THE SEQUOIAS/HANSON HALL**

**CALL TO ORDER AND ROLL CALL**

Mayor Derwin called the Town Council's Regular meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Ms. Hanlon called the roll.

Present: Councilmembers Jeff Aalfs, John Richards, Ann Wengert; Vice Mayor Craig Hughes, Mayor Mary Ann Moise Derwin.

Absent: None

Others: Jeremy Dennis, Town Manager  
Leigh Prince, Town Attorney  
Brandi de Garmeaux, Sustainability & Special Projects Manager  
Howard Young, Public Works Director  
Debbie Pedro, Planning Director  
Keith Weiner, Deputy Building Official  
Sharon Hanlon, Town Clerk  
Susan Cope, Administrative Services Manager

**ORAL COMMUNICATIONS**

(1) Presentation – Proclamation Congratulating the Woodside Priory on its 60<sup>th</sup> Anniversary.

Mayor Derwin presented Tim Molak, Head of School for the Woodside Priory, with a proclamation congratulating the Benedictine Monastic Community on the 60<sup>th</sup> Anniversary of the Founding of the Woodside Priory by Father Egon Javor, OSB, and his fellow Benedictine Confreres.

**CONSENT AGENDA**

(2) Approval of Minutes: Town Council Regular Meeting of October 12, 2016.

(3) Approval of Warrant List: October 26, 2016, in the amount of \$47,505.86.

- (4) Appointment by Mayor – Request for Appointment of a Member to the Conservation Committee.
- (5) Report by Administrative Services Manager – FYE 06/30/16 Interfund Transfer.
- (6) Recommendation by Town Clerk – Resolution Adopting SB 415 California Voter Participation Rights Act.
  - a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Moving to Even-Numbered Year Elections in Accordance with the California Voter Participation Rights Act (Resolution 2712-2016).
- (7) Report by Town Manager – Survey of Residents regarding Automatic License Plate Readers.

Councilmember Aalfs moved to approve Items 2 through 7. Seconded by Vice Mayor Hughes, the motion carried 5-0 with a roll call vote.

**REGULAR AGENDA**

Mayor Derwin said there was a request to move Agenda Item #12 to the top of the list. Councilmember Richards moved to move Agenda Item #12 to the top of the Agenda list. Seconded by Councilmember Wengert; the motion carried 5-0.

**STAFF REPORTS AND RECOMMENDATIONS**

- (12) Recommendation by the Public Works Director – Ad-Hoc Committee Recommendation for Appropriate Signage to address Roadside Parking on Portola Road at Windy Hill Preserve and Authorize Parking Citation Infraction Amount.

Public Works Director Howard Young presented the staff report regarding the Ad-Hoc Committee’s recommendation for signage on Portola Road at Windy Hill Preserve. The proposal is to erect two “Park Off Pavement” signs along the east side of Portola Road at Windy Hill Preserve Parking lot. Additionally, the Ad-Hoc Committee recommended authorizing the Town Manager to assign an infraction amount of \$45 per parking citation.

Public Works Director Young said this was a great consensus process involving the Bicycle, Pedestrian & Traffic Safety (BPTS) Committee, the ASCC, and the Sheriff’s Department. He thanked Vice Mayor Craig Hughes for the time he put into the project.

In response to Councilmember Wengert’s question, Public Works Director Young said the existing sign that is being recommended for removal is currently located almost directly across from the driveway at the MROSD entrance. She asked why that sign was recommended for removal. Public Works Director Young said that sign suggests not parking on Portola Road but to park at Town Center instead, and there was a duplicate sign already within the grounds.

Councilmember Wengert asked if the \$45 parking ticket revenue comes to the Town or the Sheriff’s Department. Public Works Director Young said it goes to the Sheriff’s Department and the Town gets a little bit of it. He said it’s \$45 minus the County and Court fees such as parking lot fees, courthouse construction fees, etc. Vice Mayor Hughes said the BPTS does not anticipate the Sheriff’s Department writing a lot of tickets, but the Sheriffs will be notified if there is a problem that requires more enforcement.

Mayor Derwin invited comments from the public. Hearing none, she brought the item back to the Council for discussion.

Councilmember Aalfs moved to approve the recommendation of the Ad-Hoc Committee to erect two Park Off Pavement signs along the east side of Portola Road at the Windy Hill Preserve, and to authorize the

Town Manager to assign an infraction amount of \$45 per citation. Seconded by Councilmember Richards; the motion carried 5-0.

Mayor Derwin said that this has been an ongoing issue for a number of years, and said this was an enormous accomplishment to have received the approval from the various bodies in Town to erect a sign along the Scenic Corridor.

(8) Report by Administrative Services Manager – Update on 2015 – '16 Actuals

Susan Cope, Administrative Services Manager, presented the Council with an update on the 2015-2016 Financial Actuals. She said the Town finances have been handled very well this year. She said the General Fund is 103 percent of budget. She explained applicant deposits, the User Utility Tax, and service charges and fees. She said the Town is 83.4 percent of budget on expenses. She explained the Public Works Department expensed items and applicant building-related consultant services charges and expenses. She said Capital Improvement in the General Fund was 45 percent of budget. She said the Town's revenue and expense topped out very well. She said all of the departments and managers handled their areas very well, which was crucial to keeping the revenue and expense in line.

Town Manager Dennis credited the hard work of Administrative Services Manager Cope and Accounting Technician Cindy Rodas for the Town's good financial report.

Mayor Derwin called for questions from the Council.

Councilmember Wengert said she noted fairly significant surpluses and she was trying to reconcile the 103 percent, since the numbers appear to be significantly higher. Administrative Services Manager Cope said they only highlighted the specific line items that had the largest impact.

With no further questions from the Council, Mayor Derwin called for questions from the public. There were none.

(9) Recommendation by Town Manager – Proposal to Leave SAMCAT

Town Manager Dennis presented the staff report regarding the Cable and Utilities Undergrounding Committee's recommendation to formally withdraw from the San Mateo County Telecommunications Committee (SAMCAT), which no longer has any functionality or mission.

Town Manager Dennis said that during the drafting of the staff report, he heard from the IT Director of ISD from the County, who provided additional information about why he thought Portola Valley should not leave SAMCAT. A written presentation regarding the ongoing pilot project related to the Multi-Jurisdictional Fiber Ring was included in the staff report. Town Manager Dennis said the ISD Director said that Portola Valley could not participate in that program if they withdrew from SAMCAT. The following day, Town Manager Dennis was advised the Town does not have the infrastructure to be part of that program anyway, unless the Town made a sizable investment. Town Manager Dennis said he supported the recommendation to leave SAMCAT.

Mayor Derwin called for questions from the Council.

Councilmember Wengert asked staff if they thought SAMCAT was using the introduction of the pilot project as a way to fight for its survival, or if it was actually a viable entity at any level going forward. Town Manager Dennis said it is a viable project and would be interesting to a number of cities in the region. He said it may be considered at some point down the road. He said that participating in the project would be a sizable cost to the Town and there has been no conversation as to whether or not it's a priority. He said the Town can always rejoin SAMCAT at some point in the future if desired.

Vice Chair Hughes said SAMCAT's original mission has gone away and they have been looking for a new mission. He said the fiber ring project is one they are looking at. He said all of their projects are potentially useful for larger, more urban cities in the County, and would not apply to Portola Valley. He said SAMCAT has had trouble getting quorums for meetings for several years and, consequently, have not been charging the Town dues. He said if SAMCAT moves forward with the project, they will resume assessing dues. Vice Chair Hughes was supportive of withdrawing from SAMCAT.

Town Manager Dennis noted that even if the Town withdraws at this point, the withdrawal takes six months and the Town may be charged dues during that period of time. He said he will verify this.

Mayor Derwin called for questions from the public. Hearing none, she brought the item back to the Council for discussion.

Councilmember Richards moved that the Town of Portola Valley formally withdraw from the San Mateo County Telecommunications Committee (SAMCAT). Seconded by Vice Mayor Hughes; the motion carried 5-0.

### **PUBLIC HEARING**

(10) Recommendation by Deputy Building Inspector – Adoption of the 2016 California Building Code

- a) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of the Portola Valley Amending 15.04.20 [Amendments to the Building Code], and 15.04.030 [Administration of the Building Code] of Chapter 15.04 [Building Code] of Title 15 [Buildings and Construction] of the Portola Valley Municipal Code (Ordinance \_\_)

Deputy Building Inspector Keith Weiner presented the staff report regarding the recommended implementation of the 2016 California Buildings Standard Code (CBSC).

Councilmember Richards said one interesting change in the code is to the minimal size of rooms allowed in a structure and minimum height requirements. He said the previous requirement was that a building must include at least one 10'x12' or equivalent room. He said now, however, due to pressure from the small house movements, the minimum size has been reduced to 7'x10', which gives more leeway in creative planning for creating smaller homes and affordable housing. Councilmember Richards said he did not see anything in the revised Codes that would cause additional costs and said it mostly consists of clarifications and modifications for consistency.

With no further comments from the Council, Mayor Derwin opened the public hearing. Hearing no questions or comments, Mayor Derwin invited comments from the Council.

Councilmember Aalfs moved to approve the First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of Portola Valley Amending 15.04. 20 [Amendments to the Building Code], and 15.04.030 [Administration of the Building Code] of Chapter 15.04 [Building Code] of Title 15 [Buildings and Construction] of the Portola Valley Municipal Code. Seconded by Vice Mayor Hughes; the motion carried 5-0.

(11) Recommendation by Sustainability & Special Projects Manager – Review and Adopt Ordinance and Related Findings to Amend Chapter 15.10 [Green Building] of the Portola Valley Municipal Code.

- a) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of the Portola Valley Amending Chapter 15.10 [Green Building] of Title 15 [Buildings and Construction] of the Portola Valley Municipal Code (Ordinance No. \_\_\_\_).

Sustainability & Special Projects Manager Brandi de Garmeaux presented the staff report regarding the proposed amendments to the Town's Green Building Ordinance in light of Building Code updates and green building practices. She thanked her fellow staff members for all of their assistance, especially their former intern, Greg Beverlin, who worked on it extensively. She explained why an update was needed, the considerations staff examined, gave a brief overview of the GreenPoint Rated System, an overview of Title 24, staff's recommendations, and next steps, as detailed in the staff report.

Mayor Derwin called for questions from the Council.

Councilmember Aalfs thanked Ms. de Garmeaux, Mr. Weiner, Mr. Beverlin, and the rest of the staff for this great work. He said Peninsula Clean Energy is talking about fuel switching; however, he didn't see anything in Cal Green currently that pushes for appliance fuel switching. He asked Ms. de Garmeaux if she saw indication that the Town might consider looking toward fuel switching for things like heat pumps or heat pump water heaters. Ms. de Garmeaux said the State Code is looking at that as part of their broader goals toward Net Zero Energy. She said that in the new version of the Build It Green GreenPoint Rated Checklist, there are options for going to an all-electric home and a Net Zero Energy home. She said that system guides project applicants on how they can do that. She said she is currently looking into fuel switching.

Councilmember Aalfs asked about enforcement of the energy code. He noted that some jurisdictions in the County are now verifying that a project has registered all of their Home Energy Rating System (HERS) tests through one of the registries. He asked if staff considered adding that to Portola Valley's enforcement regime or if it would require an ordinance. Mr. Weiner said that is not something currently done in Portola Valley. He said they are basically hoping to get compliance. He said he gets a hard copy from the HERS tester verifying that these levels have been met, including the CF3Rs, and it goes into their file, but they do not currently double-check with the upload to make sure that they match.

Vice Mayor Hughes said a lot of properties in Town have lots of tree cover where solar may never be appropriate. He asked if those homes would also be required to be solar-ready. Ms. de Garmeaux said this was discussed with the ASCC and Planning Commission and it was determined that because trees were not permanent fixtures, a building currently shaded by trees should not be precluded from the requirement to be solar-ready for a future occupant over the life of that building. Vice Mayor Hughes said he was thinking of places like Woodside Highlands where they are surrounded by oak trees that would outlast the homes. Ms. de Garmeaux said the intention is that those homes would also be required to be solar ready, but she said there is a hardship clause within the ordinance and the Planning Department could make a finding to waive the requirement.

Vice Mayor Hughes said the required level of EV-readiness in a non-residential building was effectively the same as for a residential building – enough to charge two Teslas. He asked if the size of a building had any bearing on the requirement. Ms. de Garmeaux said that as they move forward and look at the non-residential requirements as a whole piece, they will explore that issue further. She said there have been discussions around such things as running conduit to identified parking spaces. She said at this time, however, the focus is on the residential requirements.

Councilmember Wengert asked if Portola Valley requirements were consistent with those being implemented in other communities. She also asked regarding the associated incremental cost to new homes due to the new requirements. She said she has some concern that some potential residents will be deterred from looking at Portola Valley as a place to build a new home due to the requirements, especially if they are in excess of those of the surrounding communities. She asked if we were jumping ahead to get to the 2020 goals early. Ms. de Garmeaux said there is now a very compelling credit in the new energy code for installing a photovoltaic system and a lot of local jurisdictions are requiring full installation of solar, and Portola Valley is a little behind on that. She said the current solar readiness requirements are almost exclusively a design element and should not impact the cost. She said Portola Valley is taking the lead on the graywater readiness. She said the Town is only requiring the piping, which will cost \$2,000 to \$3,000. She said if the project applicant wanted to install a full system that would be an additional \$4,000 to \$5,000 for the tanks and an additional \$6,000 to install the treatment system. She

said that for the EV readiness, the estimate is an additional \$200 to the cost of the project, whereas if it is done as a retrofit, it would cost approximately four times that much. She said having turf is a project applicant's choice. She said the intention of the rainwater catchment system requirement is to reduce the potable water on turf, therefore encouraging less turf. She said that, depending on the size of the catchment system, the rainwater catchment system would be the most significant cost. She showed a general breakdown of tank sizes per gallon and the cost. She said, for example, a 1,000-square-foot lawn would require a 15,000-gallon tank, which would cost approximately \$16,000 plus the cost of installation, which would be offset by reducing the amount one would spend paying for that water. Mayor Derwin said those estimates were low. In response to Councilmember Wengert's question, Ms. de Garmeaux said applicants would have the choice of installing above or below-grown catchment systems. She said there are several systems in town that have been installed voluntarily below ground and there are many different options available.

Mr. Weiner said that while there are costs that will be passed on to new homeowners, looking at the issue practically, he sees photovoltaic solar systems going in everywhere. He said the cost of doing that after the fact is much higher than doing it as the house is being built. He said the ordinance is not talking about installing panels, it is only requiring running an empty conduit from where the service panel would be up to where it could be accessed, so the house would not need to be torn apart afterwards in order to add solar. He said the EV charger and solar system tie in, because a lot of people who already have solar or PV systems on their roofs are augmenting their systems due to their added electric car chargers. He said the cost for adding the capacity for two Tesla chargers is minimal, at \$4 per 10-foot stick of conduit. He said many people are reducing their lawn sizes and putting in native plants, using less and less water; however, some are not and are installing large lawns. Those who are putting in a lot of turf are spending \$5,000 to \$7,000 putting tanks into the ground because that's what they want and are willing to go that distance to have their turf. Ms. de Garmeaux said current projects in Town include one with 2,000 square feet of irrigated native sod, three with no irrigated turf, two with existing turf but no new turf, and one with 3,000 square feet of new irrigated turf.

Mayor Derwin asked if a resident that is building a 750-square-foot second unit to help with the housing crisis would have to comply with all of these new regulations. Ms. de Garmeaux said a 750-square-foot unit would fall under the category of new construction under 3,000 square feet. She said that applicant would have fill out the GreenPoint Rated Checklist and it would cost \$200 to complete that checklist with Build It Green. Mayor Derwin asked if the small second unit would need the same amount of points (75) as a 3,000-square-foot house. Ms. de Garmeaux said it would have to meet the 75-point minimum.

In response to Mayor Derwin's question, Councilmember Aalfs said 75 points was not too difficult to reach, but the applicant would also be required to certify it through Build It Green, so the applicant would need to hire a GreenPoint Rater. He said that the fees for registering a project with Build It Green is approximately \$470. He said that, depending on the size of the project, the Rater's fee could be between \$1,000 and \$2,000. Mayor Derwin said she is not supportive of this because it hurts people who are trying to build second units to help with the housing crisis. She said she speaks from experience as she is trying to build one right now. She said the issue needs to be revisited. She said she wants to build graywater ready and solar-ready, and she already has rain catchment, but she does not know that everybody wants to do that. She said people are trying to build housing for people so that they aren't moving out of the County or living in their cars, and perhaps the Town needs to lighten up on the requirements. Councilmember Aalfs said in other jurisdictions that require the full GreenPoint certification process for main residences, they will often require a much lighter version for second units – such as self-certifications or a third party just checking off the list without actually submitting it to Build It Green. He said it improves the compliance and keeps the cost down to the \$200-\$300 range, providing some compliance value with less burden to the applicant. He said the applicant would get some green features, but not as much as if they'd gone through the whole process. He said it is a reasonable compromise. Councilmember Richards said the Town has been doing self-certification for quite a while on small homes. He said in most cases it increases compliance quite a bit. He said it is always included with the plans so the building inspector, contractor, and bidders get that information. He was supportive of allowing self-certification for small units or second units.



Ms. de Garmeaux said, depending on how the second unit is implemented, such as in Mayor Derwin's example, it would fall under a remodel or addition and could fall under a category where perhaps only 50 points and self-certification were required. She said for a junior second unit, it would be an addition/remodel with 25 points required and self-certification. She said as those provisions could be put into the Second Unit Ordinance, which then point back to the Green Building Ordinance, so it can be determined at that time how it will be handled. She said, for example, for a unit that was going to be used specifically as a second unit, they could require a certain point level and self-certification.

Mayor Derwin asked if the second unit would have to be gray-water ready. Ms. de Garmeaux said that is only for new construction projects, brand-new homes. Mayor Derwin said a second unit would be a brand-new home. Ms. de Garmeaux agreed and it would need to be looked at. Mayor Derwin said in her case she is happy to do it, but if the Town's intent is to make it easier for people to build second units, piling on all of these expensive requirements will make people not want to do it. Ms. de Garmeaux said there are two issues – trying to address brand new construction for the life of the building and also encouraging second units. She said those concerns could be addressed when the Second Unit Ordinance comes before the Council. Planning Director Pedro said staff could draft an exemption for second units.

Councilmember Wengert said she agreed with the Mayor's concern. She said it should be consistent and included in the Green Building Ordinance. She said there will be at least one Second Unit Ordinance that will be coming out of the Planning Commission and it makes sense to anticipate what that might look like in terms of the second units and how the list would potentially change. She said they should add new categories to the chart. Ms. de Garmeaux asked Town Attorney Prince and Planning Director Pedro for guidance on what that might look like. She asked if they were asking for self-certification or no graywater. Vice Mayor Hughes said in a detached second unit, gray water should be relatively simple. He said the big item would be the certification so the certification should be waived. Councilmember Richards agreed that the gray water plumbing is generally relatively inexpensive, depending upon the building type, and should remain as a requirement for second units. Councilmember Wengert said staff should look at the various components – EV, solar, graywater, catchment – to see if they are really related to the entire property. She said the graywater requirement would probably stay, but the others would relate to the entire property. Councilmember Richards said gaining more points depends on how each component is treated more than the size of the structure. He said a super-efficient small house will easily get the points. Mayor Derwin said using her example, she does not know where she would put EV. She said there is not a separate garage for her renter. She asked if she would be expected to build an EV structure. Mr. Weiner said if the new unit was just a sub-feed off of the main house, the chance of that service being large enough to feed a second unit and add an EV charger, without having to upgrade the main house service, was small, and could be prohibited due to the undergrounding rules. He said staff would discuss if that should be looked at as a per-property issue.

Vice Mayor Hughes asked how many of these requirements were allowed to be waived by the Planning Commission or Building Official. He asked if, in addition to the financial hardship, there were also possible exceptions for circumstances where the requirements were physically impossible to meet. Planning Director Pedro said the code includes a section that allows the Code Compliance Officer (the Planning Director) to allow waivers if it finds there is some hardship but the applicant has demonstrated a good faith effort to comply. She said tree coverage is something the ASCC has discussed.

Councilmember Aalfs said that the 250 or 500 solar-ready requirement would be nearly impossible on a small building, and is something that should run with the whole property.

With no further comments or questions from the Council, Mayor Derwin opened the public hearing.

Linda Hawes Clever asked how many times a year new construction or second unit construction occurs and if it happens more often upon changes of ownership or more with new construction. Planning Director Pedro said in terms of new houses, the Town approves generally 8 to 10 houses a year, 15 in a very good year, which would fall within the Green Building Ordinance requirements. In terms of additions over 450 square feet, last year the Town approved 15. She said there were about 55 additions and remodels of less than 400 square feet, which only required self-certification. She said new construction

projects usually come in when there is a new owner. She said the requirements are triggered by remodeling and additions and not merely by new ownership.

Bud Trapp, 501 Portola Road. He asked where the Sequoias fit into the Green Building Ordinance. Ms. de Garneau said they were non-residential, so the only current requirement was to comply with the State Code. Mr. Trapp said that the Sequoias were planning major multi-million dollar modifications in the next few years, and asked what their requirements were relative to the Green Building Ordinance. Ms. de Garneau said at this point the Town is not requiring anything above and beyond the State requirements for non-residential.

With no further questions, Mayor Derwin brought the item back to the Council for discussion.

Councilmember Wengert commended Ms. de Garneau, Mr. Weiner, and Ms. Pedro for all the effort they put forth into this issue. She said the Council appeared to want to add the category of second units. Vice Mayor Hughes said there is a set of exemptions to show whether a project may be infeasible or a hardship, and includes conflicting with other Town goals. Councilmember Wengert said the additional category should still be added for clarification, since affordable housing and second units are a major goal.

Councilmember Richards agreed that adding the category, including some of the exemptions, makes sense.

In response to Ms. de Garneau's question, the Council was amenable to her bringing it back to the Council before the Second Unit Ordinance is adopted.

Councilmember Aalfs said, in the interest of transparency, he wanted to point out that he is a GreenPoint Rater and some of these jobs might come to him. He said this is very much in line with what he is seeing in jurisdictions in San Mateo County and the Bay Area as far as trying to reinstate some of the things that were happening in the 2010 Code. He said adding the checklist requirement in the building application gets people thinking about it and it makes a difference. He said the big projects, which are certified by a third party, have the greatest impact and makes a huge difference. He said he is supportive of moving forward with this proposal with the addition of the second unit provisions.

Vice Mayor Hughes commended Ms. de Garneau and the staff on the tremendous amount of work on this issue. He said he is supportive with the couple of tweaks that have been discussed.

Mayor Derwin said it was fantastic work, but said there needs to be the category for second units.

Council directed staff to amend the ordinance to include an individual category, with some exemptions, for Second Units, and then bring it back to the Town Council for a vote.

### (13) COUNCIL LIAISON COMMITTEE AND REGIONAL AGENCIES REPORTS

Councilmember Aalfs – Reported that Peninsula Clean Energy is almost through its first phase of enrollment, which began with meter reads in October, with 60,000 active online accounts. He said opt-outs still remain well below 1 percent and are exceeded by opt-ups or opt-ins. He said things have gone fairly smoothly so far and they expect to be up and running with the full Phase One enrollment as of the end of the month. In response to Vice Mayor Hughes' question, Councilmember Aalfs said there will be some residual solar people coming on from next April through next October depending on their true-up dates.

Councilmember Wengert – Attended four Select Committee meetings and one Airport Roundtable meeting within the last two weeks, with another Select Committee meeting tomorrow. She said they are coming into the home stretch of the exercise. She said the final report is now available on all Congress Members' sites and public comments are now being taken.

Councilmember Richards – Attended an Emergency Preparedness Committee meeting where they heard a presentation from the County Emergency Preparedness Physician, who is setting up a system to try to deal with fragile communities (shut-ins, care facilities, etc.). He said they discussed the Committee's role in the EOC and will have a meeting at the Town Center on November 16. He said the Committee held additional radio training and will review the Emergency Operations Plan at its November 10 meeting. He said the Committee also discussed the possibility of adding an additional ham radio to improve coverage for the Town, at a cost of approximately \$24,000.

Vice Mayor Hughes – Attended the Planning Commission meeting on October 19, where Nicholas Targ and Judith Hasko were named representatives for the Ad-Hoc Housing on Town Lands Committee. He said they also conducted the preliminary review for the Alpine Hills Clubhouse project, reviewing the setback, parking, light spill, noise, and height. Vice Mayor Hughes said that Town Staff has been doing their reviews for their part of the 360 Review and Town Manager Dennis is working on the self-assessment, which is due Friday. Vice Mayor Hughes said a report will then be prepared for the Council, and the Councilmembers will each complete their reviews. He said that information will then be collated and presented at a Council meeting.

Mayor Derwin – Attended a Water Conservation Committee meeting on October 17. She said they discussed the endpoint water meter system and finalizing the graywater manual. She said the next Native Garden Tour is scheduled for spring of 2017. She said Committee Member Lovey Taylor reported on a CPUC hearing on a Cal Water rate case that she attended. Mayor Derwin attended a C/CAG meeting on October 13 where they heard a presentation on the Home for All Initiative. She said all cities are being encouraged to sign a resolution and the Council should add it as an agenda item. She said there was also a presentation of C/CAG program highlights, where each part (storm water, transportation, energy) of C/CAG presents a report. She said they were promoting the 101 Managed Lanes project, which was forwarded to all City Managers. Mayor Derwin attended the second staff lunch of the year with Vice Mayor Hughes and Town Manager Dennis. She attended a Council of Cities meeting in Pacifica on October 21 where an attorney from Hanson Bridgett went through each of the 17 ballot measures and provided a lot of information. She said the next Council of Cities meeting will be in Brisbane.

(14) Town Manager Report – Town Manager Dennis reported that the vernal pool project at Spring Down property has begun. He said that Portola Valley and the Town of Woodside cowrote a letter to Cal Water regarding dissatisfaction with the lack of testing and lack of water pressure from fire hydrants in Town. He said that the AT&T CEV across from Ford Field has been known to occasionally fill with water and ATT is planning to relocate the service lines to another location, hopefully before the heavy rains arrive. He said Cal Water has completed its water main project and will begin paving on November 4. He said that when that part is complete, Public Works Director Young will finish the widening project, which will extend into next year. He said the Chair of the Town's Parks & Recreation Committee attended the Water Conservation Committee meeting, which was very well received. He said that based on the work staff had done related to the potential water savings measures studied, the Parks & Recreation Committee, the Conservation Committee, and the Water Conservation Committee will form a subcommittee to assist staff in looking at ways to meet the long-term solutions to the extended drought and its effect on Town fields. He said the next scheduled meeting of the Town Center Master Plan Ad-Hoc Committee is Wednesday, November 9, at 4:00 p.m. Town Manager Dennis thanked Lt. Corpus and the entire Sheriff's Department for being an outstanding partner to this community for many years and, most recently, for their efforts with regard to current Town safety issues.

### **WRITTEN COMMUNICATIONS**

(15) Town Council Digest – October 14, 2016

None.

(16) Town Council Digest – October 21, 2016

#3 – Announcement – Resignation from Conservation Committee. The Council agreed they are sorry to hear of Jean Eastman’s resignation.

#4 – Letter of Interest – Consideration of appointment to the Ad-Hoc Committee on Housing. Staff will advertise tomorrow for the open positions on the Ad-Hoc Committee for Housing.

#9 – Invitation to “Java with Jerry” – Senator Jerry Hill in Portola Valley at Konditorei – Friday, October 28, 2016. Mayor Derwin will attend.

Mayor Derwin and the Council thanked the Sequoias for hosting the Council meeting. An unidentified resident of the Sequoias said that Town Manager Dennis gave an extraordinary presentation to the Sequoias residents, with lots of back and forth conversation and mutual respect, and it was very important to them.

**ADJOURNMENT** [8:51 p.m.]

Mayor Derwin adjourned the meeting.

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Mayor

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Town Clerk

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ANIMAL DAMAGE MGMT INC	October Pest Control	18048	11/09/2016	
			11/09/2016	
16170 VINEYARD BLVD. #150	804		11/09/2016	0.00
MORGAN HILL	BOA	51134	11/09/2016	0.00
CA 95037	93878			295.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4240	Parks & Fields Maintenance	172.50	0.00
05-66-4342	Landscape Supplies & Services	122.50	0.00

Check No.	51134	Total:	295.00
Total for	ANIMAL DAMAGE MGMT INC		295.00

ARC	Plan Copies, 10 La Sandra (Kronsnick)	18049	11/09/2016	
			11/09/2016	
P.O. BOX 192224	0112		11/09/2016	0.00
SAN FRANCISCO	BOA	51135	11/09/2016	0.00
CA 94119-2224	1552922			47.16

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4207	Deposit Refunds, Other Charges	47.16	0.00

Check No.	51135	Total:	47.16
Total for	ARC		47.16

AT&T (2)	November M/W	18037	11/09/2016	
			11/09/2016	
P.O. BOX 5025	877		11/09/2016	0.00
CAROL STREAM	BOA	51136	11/09/2016	0.00
IL 60197-5025				67.60

GL Number	Description	Invoice Amount	Amount Relieved
05-52-4152	Emerg Preparedness Committee	67.60	0.00

Check No.	51136	Total:	67.60
Total for	AT&T (2)		67.60

CALPERS	GASB 68 Reports/Schedules	18055	11/09/2016	
FISCAL SERVICES DIVISION			11/09/2016	
ATTN: RETIREMENT PROG ACCTG	0107		11/09/2016	0.00
SACRAMENTO	BOA	51137	11/09/2016	0.00
CA 94229-2703	100000014811776			1,300.00

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4180	Accounting & Auditing	1,300.00	0.00

CALPERS	October Retirement	18057	11/09/2016	
FISCAL SERVICES DIVISION			11/09/2016	
ATTN: RETIREMENT PROG ACCTG	0107		11/09/2016	0.00
SACRAMENTO	BOA	51137	11/09/2016	0.00
CA 94229-2703				17,687.65

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2522	PERS Payroll	1,521.86	0.00
05-00-2556	Arrears Svc Cr	107.38	0.00
05-50-4080	Retirement - PERS	16,058.41	0.00

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Check No.	51137	Total:	18,987.65
Total for	CALPERS		18,987.65

CALVAC PAVING	Crescent Ave., Road Resurface	18063	11/09/2016	
			11/09/2016	
2645 PACER LANE	0630		11/09/2016	0.00
SAN JOSE	BOA	51138	11/09/2016	0.00
CA 95111	809544			9,520.00

GL Number	Description	Invoice Amount	Amount Relieved
75-00-4375	General Expenses	9,520.00	0.00

Check No.	51138	Total:	9,520.00
Total for	CALVAC PAVING		9,520.00

COMCAST	WiFi, 10/21/16 - 11/20/16	18043	11/09/2016	
			11/09/2016	
P.O. BOX 34227	0045		11/09/2016	0.00
SEATTLE	BOA	51139	11/09/2016	0.00
WA 98124-1227				86.20

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4318	Telephones	86.20	0.00

Check No.	51139	Total:	86.20
Total for	COMCAST		86.20

COPYMAT	ALPR Mailer	18046	11/09/2016	
			11/09/2016	
240 HARBOR BLVD	0046		11/09/2016	0.00
BELMONT	BOA	51140	11/09/2016	0.00
CA 94002	CMB1891			260.29

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4310	Town Publications	260.29	0.00

Check No.	51140	Total:	260.29
Total for	COPYMAT		260.29

COTTON SHIRES & ASSOC. INC.	Aug/Sept Applicant Charges	18051	11/09/2016	
			11/09/2016	
330 VILLAGE LANE	0047		11/09/2016	0.00
LOS GATOS	BOA	51141	11/09/2016	0.00
CA 95030-7218				15,766.85

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4190	Geologist - Charges to Appls	15,766.85	0.00

Check No.	51141	Total:	15,766.85
Total for	COTTON SHIRES & ASSOC. INC.		15,766.85

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State/Province Zip/Postal	Invoice Number			Check Amount

G. BORTOLOTTO COMPANY	CIP 2015-16 Street Resurf Proj	18060	11/09/2016	
	Final Payment		11/09/2016	
580 BRAGATO ROAD	0025		11/09/2016	0.00
SAN CARLOS	BOA	51142	11/09/2016	0.00
CA 94070	4422RET			20,288.05

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4540	CIP15/16 Street Resurface	20,288.05	0.00

Check No.	51142	Total:	20,288.05
Total for	G. BORTOLOTTO COMPANY		20,288.05

GO NATIVE INC	September, PVTC Landscape Mgmt	18058	11/09/2016	
			11/09/2016	
P.O. BOX 370103	632		11/09/2016	0.00
MONTARA	BOA	51143	11/09/2016	0.00
CA 94037	2955			2,784.00

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4342	Landscape Supplies & Services	2,784.00	0.00

Check No.	51143	Total:	2,784.00
Total for	GO NATIVE INC		2,784.00

J.W. ENTERPRISES	Portable Lavs, 10/27-11/23	18047	11/09/2016	
			11/09/2016	
1689 MORSE AVE	829		11/09/2016	0.00
VENTURA	BOA	51144	11/09/2016	0.00
CA 93003	196172			242.44

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4244	Portable Lavatories	242.44	0.00

Check No.	51144	Total:	242.44
Total for	J.W. ENTERPRISES		242.44

JENSEN LANDSCAPE LLC	August Irrigation	18061	11/09/2016	
			11/09/2016	
1983 CONCOURSE DRIVE	849		11/09/2016	0.00
SAN JOSE	BOA	51145	11/09/2016	0.00
CA 95131	165063			1,200.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4240	Parks & Fields Maintenance	1,200.00	0.00

Check No.	51145	Total:	1,200.00
Total for	JENSEN LANDSCAPE LLC		1,200.00

JORGENSON SIEGEL MCCLURE & FLEGEL	August/September Statement	18053	11/09/2016	
			11/09/2016	
1100 ALMA STREET	0089		11/09/2016	0.00
MENLO PARK	BOA	51146	11/09/2016	0.00
CA 94025				36,208.25

GL Number	Description	Invoice Amount	Amount Relieved
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05-54-4182	Town Attorney	20,528.25	0.00	
96-54-4186	Attorney - Charges to Appls	15,680.00	0.00	

Check No.	51146	Total:	36,208.25
Total for	JORGENSON SIEGEL MCCLURE &		36,208.25

NANCY LUND	External Hard Drive Backup, Historic Res Comm.	18073	11/09/2016	
240 GOLDEN HILLS	0241		11/09/2016	0.00
PORTOLA VALLEY	BOA	51147	11/09/2016	0.00
CA 94028				80.17

GL Number	Description	Invoice Amount	Amount Relieved
05-52-4154	Historic Resources Committee	80.17	0.00

Check No.	51147	Total:	80.17
Total for	NANCY LUND		80.17

LYNCH ELECTRIC & SONS INC	Electrical for Handicap Door Operator	18066	11/09/2016	
1160 INDUSTRIAL ROAD, #18	1365		11/09/2016	0.00
SAN CARLOS	BOA	51148	11/09/2016	0.00
CA 94070	2016.3267			560.00

GL Number	Description	Invoice Amount	Amount Relieved
25-66-4346	Mechanical Sys Maint & Repair	560.00	0.00

LYNCH ELECTRIC & SONS INC	Wiring-Handicap Door Operator	18067	11/09/2016	
1160 INDUSTRIAL ROAD, #18	1365		11/09/2016	0.00
SAN CARLOS	BOA	51148	11/09/2016	0.00
CA 94070	2016-287			895.00

GL Number	Description	Invoice Amount	Amount Relieved
25-66-4346	Mechanical Sys Maint & Repair	895.00	0.00

LYNCH ELECTRIC & SONS INC	TC Lighting Repair @ Library/ Schoolhouse	18068	11/09/2016	
1160 INDUSTRIAL ROAD, #18	1365		11/09/2016	0.00
SAN CARLOS	BOA	51148	11/09/2016	0.00
CA 94070	2015.260			650.00

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4346	Mechanical Sys Maint & Repair	65.00	0.00
25-66-4346	Mechanical Sys Maint & Repair	585.00	0.00

LYNCH ELECTRIC & SONS INC	Repair EV Charging Station @ Town Center	18069	11/09/2016	
1160 INDUSTRIAL ROAD, #18	1365		11/09/2016	0.00
SAN CARLOS	BOA	51148	11/09/2016	0.00
CA 94070	2016-258			290.00

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4348	Repairs/Vandalism	290.00	0.00

LYNCH ELECTRIC & SONS INC	Remove Lightpole/Electrical @ TC Parking Lot	18070	11/09/2016	
1160 INDUSTRIAL ROAD, #18	1365		11/09/2016	0.00
SAN CARLOS	BOA	51148	11/09/2016	0.00
CA 94070	2016.285			605.00

GL Number	Description	Invoice Amount	Amount Relieved
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State/Province Zip/Postal	Invoice Number			Check Amount

05-66-4348	Repairs/Vandalism	605.00	0.00	
LYNCH ELECTRIC & SONS INC	LightPole/Fixture, TC Parking	18071	11/09/2016	
	Lot		11/09/2016	
1160 INDUSTRIAL ROAD, #18	1365		11/09/2016	0.00
SAN CARLOS	BOA	51148	11/09/2016	0.00
CA 94070	2016.272			2,030.00

GL Number	Description	Invoice Amount	Amount Relieved	
05-66-4346	Mechanical Sys Maint & Repair	1,986.48	0.00	
05-66-4348	Repairs/Vandalism	43.52	0.00	

LYNCH ELECTRIC & SONS INC	Install Dumbwaiter Lightswitch	18072	11/09/2016	
			11/09/2016	
1160 INDUSTRIAL ROAD, #18	1365		11/09/2016	0.00
SAN CARLOS	BOA	51148	11/09/2016	0.00
CA 94070	2016.286			820.40

GL Number	Description	Invoice Amount	Amount Relieved	
05-66-4346	Mechanical Sys Maint & Repair	820.40	0.00	

Check No.	51148	Total:	5,850.40
<u>Total for</u>	LYNCH ELECTRIC & SONS INC		5,850.40

MAZE & ASSOCIATES	Audit Svcs., FYE 6/30/16	18044	11/09/2016	
			11/09/2016	
3478 BUSKIRK AVENUE	879		11/09/2016	0.00
PLEASANT HILL	BOA	51149	11/09/2016	0.00
CA 94523	20899			8,600.00

GL Number	Description	Invoice Amount	Amount Relieved	
05-54-4180	Accounting & Auditing	8,600.00	0.00	

Check No.	51149	Total:	8,600.00
<u>Total for</u>	MAZE & ASSOCIATES		8,600.00

NOLTE ASSOCIATES, INC. NV5	September Applicant Charges	18054	11/09/2016	
			11/09/2016	
P.O. BOX 93243	0104		11/09/2016	0.00
LAS VEGAS	BOA	51150	11/09/2016	0.00
NV 89193-3243	53305			119.45

GL Number	Description	Invoice Amount	Amount Relieved	
96-54-4194	Engineer - Charges to Appls	119.45	0.00	

Check No.	51150	Total:	119.45
<u>Total for</u>	NOLTE ASSOCIATES, INC. NV5		119.45

PERS HEALTH	November Health	18056	11/09/2016	
			11/09/2016	
VIA EFT	0108		11/09/2016	0.00
	BOA	51151	11/09/2016	0.00
				17,913.70

GL Number	Description	Invoice Amount	Amount Relieved	
05-50-4086	Health Insurance Medical	17,913.70	0.00	

Check No.	51151	Total:	17,913.70
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State/Province	Zip/Postal	Invoice Number		Check Amount

Total for	PERS HEALTH	17,913.70
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PLATINUM FACILITY SERVICES	Add'l Services, Event Clean-up	18059	11/09/2016	
			11/09/2016	
1530 OAKLAND RD., #150	402		11/09/2016	0.00
SAN JOSE	BOA	51152	11/09/2016	0.00
CA 95112	26018			120.00

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4344	Janitorial Services	120.00	0.00

PLATINUM FACILITY SERVICES	October Janitorial Svcs	18062	11/09/2016	
			11/09/2016	
1530 OAKLAND RD., #150	402		11/09/2016	0.00
SAN JOSE	BOA	51152	11/09/2016	0.00
CA 95112	25916			2,987.51

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4341	Community Hall	722.01	0.00
05-66-4344	Janitorial Services	1,487.65	0.00
25-66-4344	Janitorial Services	777.85	0.00

Check No.	51152	Total:	3,107.51
Total for	PLATINUM FACILITY SERVICES		3,107.51

PORTOLA VALLEY HARDWARE	September Statement	18064	11/09/2016	
			11/09/2016	
112 PORTOLA VALLEY ROAD	0114		11/09/2016	0.00
PORTOLA VALLEY	BOA	51153	11/09/2016	0.00
CA 94028				1,147.49

GL Number	Description	Invoice Amount	Amount Relieved
05-60-4267	Tools & Equipment	1,012.58	0.00
05-66-4340	Building Maint Equip & Supp	53.16	0.00
20-60-4270	Trail Surface Rehabilitation	81.75	0.00

PORTOLA VALLEY HARDWARE	October Statement	18065	11/09/2016	
			11/09/2016	
112 PORTOLA VALLEY ROAD	0114		11/09/2016	0.00
PORTOLA VALLEY	BOA	51153	11/09/2016	0.00
CA 94028				1,474.39

GL Number	Description	Invoice Amount	Amount Relieved
05-60-4267	Tools & Equipment	1,031.14	0.00
05-66-4340	Building Maint Equip & Supp	443.25	0.00

Check No.	51153	Total:	2,621.88
Total for	PORTOLA VALLEY HARDWARE		2,621.88

RAMONA'S SECRETARIAL SERVICES	Transcription Svcs, October	18050	11/09/2016	
			11/09/2016	
18403 WATTERS DRIVE	1370		11/09/2016	0.00
CASTRO VALLEY	BOA	51154	11/09/2016	0.00
CA 94546	5926			1,568.00

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4188	Transcription Services	1,568.00	0.00

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State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	51154	Total:	1,568.00
Total for	RAMONA'S SECRETARIAL SERVIC		1,568.00

CYNTHIA RICHARDSON	Planning Consult Svcs, October	18036	11/09/2016	
dba Richardson Consulting			11/09/2016	
24 CAMPBELL LANE	1250		11/09/2016	0.00
MENLO PARK	BOA	51155	11/09/2016	0.00
CA 94025				9,450.00

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4196	Planner	472.50	0.00
96-54-4198	Planner - Charges to Appls	8,977.50	0.00

Check No.	51155	Total:	9,450.00
Total for	CYNTHIA RICHARDSON		9,450.00

SF BAY JAZZ	Music, Holiday Volunteer Party	18042	11/09/2016	
			11/09/2016	
206 FOREST PARK DR.	0370		11/09/2016	0.00
PACIFICA	BOA	51156	11/09/2016	0.00
CA 94044				400.00

GL Number	Description	Invoice Amount	Amount Relieved
05-52-4147	Holiday Party	400.00	0.00

Check No.	51156	Total:	400.00
Total for	SF BAY JAZZ		400.00

SHARP BUSINESS SYSTEMS	September Copies	18045	11/09/2016	
			11/09/2016	
DEPT. LA 21510	0199		11/09/2016	0.00
PASADENA	BOA	51157	11/09/2016	0.00
CA 91185-1510	C920477-541			483.14

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4308	Office Supplies	483.14	0.00

Check No.	51157	Total:	483.14
Total for	SHARP BUSINESS SYSTEMS		483.14

ROBERT SHOSTAK	Refund Deposit, 25 Larguita	18074	11/09/2016	
			11/09/2016	
25 LARGUITA	0604		11/09/2016	0.00
PORTOLA VALLEY	BOA	51158	11/09/2016	0.00
CA 94028				14,124.21

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4207	Deposit Refunds, Other Charges	14,124.21	0.00

Check No.	51158	Total:	14,124.21
Total for	ROBERT SHOSTAK		14,124.21

**INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST**

11/09/2016

Date: 11/04/2016

Time: 10:31 am

Page: 8

TOWN OF PORTOLA VALLEY

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
CONNIE STACK	Instructor Fees, Fall 2016	18052	11/09/2016	
			11/09/2016	
10127 LAMPLIGHTER SQUARE	648		11/09/2016	0.00
CUPERTINO	BOA	51159	11/09/2016	0.00
CA 95014				1,641.60

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	1,641.60	0.00

Check No.	51159	Total:	1,641.60
Total for	CONNIE STACK		1,641.60

STANDARD INSURANCE CO.	October LTD/Life Premium	18040	11/09/2016	
			11/09/2016	
PO BOX 5676	0469		11/09/2016	0.00
PORTLAND	BOA	51160	11/09/2016	0.00
OR 97228				378.23

GL Number	Description	Invoice Amount	Amount Relieved
05-50-4091	Long Term Disability Insurance	378.23	0.00

Check No.	51160	Total:	378.23
Total for	STANDARD INSURANCE CO.		378.23

STATE COMP INSURANCE FUND	November Premium	18038	11/09/2016	
			11/09/2016	
PO BOX 748170	0122		11/09/2016	0.00
LOS ANGELES	BOA	51161	11/09/2016	0.00
CA 90074-8170				2,501.50

GL Number	Description	Invoice Amount	Amount Relieved
05-50-4094	Worker's Compensation	2,501.50	0.00

Check No.	51161	Total:	2,501.50
Total for	STATE COMP INSURANCE FUND		2,501.50

Total Invoices:	37	Grand Total:	174,593.28
		Less Credit Memos:	0.00
		Net Total:	174,593.28
		Less Hand Check Total:	0.00
		Outstanding Invoice Total:	174,593.28

**TOWN OF PORTOLA VALLEY**  
**Warrant Disbursement Journal**  
**November 9, 2016**

Claims totaling \$174,593.28 having been duly examined by me and found to be correct are hereby approved and verified by me as due bills against the Town of Portola Valley.

Date \_\_\_\_\_

\_\_\_\_\_  
Jeremy Dennis, Treasurer

Motion having been duly made and seconded, the above claims are hereby approved and allowed for payment.

Signed and sealed this (Date) \_\_\_\_\_

\_\_\_\_\_  
Sharon Hanlon, Town Clerk

\_\_\_\_\_  
Mayor

## RESOLUTION NO. \_\_\_\_\_-2016

**RESOLUTION OF THE TOWN COUNCIL OF THE  
TOWN OF PORTOLA VALLEY  
COMMITTING TO CONTINUE TO WORK WITH OTHER  
JURISDICTIONS IN THE COUNTY TO ADDRESS THE HOUSING  
CRISIS ON A REGIONAL BASIS, INCLUDING THROUGH  
ONGOING SUPPORT OF THE HOME FOR ALL  
SAN MATEO COUNTY INITIATIVE**

**WHEREAS**, San Mateo County is facing an historic housing crisis that has resulted in some of the highest housing costs in the country; and

**WHEREAS**, as of March 2016, the average price to purchase a single family home in San Mateo County is over one and a half million dollars and the average monthly rent for a two bedroom apartment is nearly two thousand nine hundred dollars; and

**WHEREAS**, Between 2010 and 2014, San Mateo County added over 54,000 new jobs while only 2,148 new housing units were built in the County; and

**WHEREAS**, local government jurisdictions within the County have long collaborated to address, on a regional basis, housing challenges through, for example, the creation, in 2003, of a housing endowment and regional trust, known as HEART of San Mateo County, and the development, in 2006, of a sub-regional process for regional housing needs allocations for all 20 cities and towns, and the unincorporated County; and

**WHEREAS**, building upon this regional approach to addressing housing issues, in September 2015, the San Mateo County Board of Supervisors convened a task force of community leaders to identify housing issues, evaluate innovative tools and best practices, and create a menu of solutions to preserve and increase housing at all income levels; and

**WHEREAS**, this Closing the Jobs-Housing Gap Task Force is co-chaired by Supervisors Don Horsley and Warren Slocum, and includes representatives from cities and towns, business organizations and large employers, educators, housing developers, community-based organizations providing housing services and labor and community advocates; and

**WHEREAS**, the efforts of the Closing the Jobs-Housing Gap Task Force have resulted in the creation of the Home for All San Mateo County Initiative to be launched in September 2016 with a housing policy resource center, a community engagement campaign, and regional action plan to implement a variety of strategies to produce and preserve housing at all income levels; and

**WHEREAS**, the Town of Portola Valley is experiencing impacts from the housing crisis, and its own unique consequences of this unfortunate story, and is committed to continue working on housing issues by collaborating with jurisdictions and community members to implement solutions to the housing crisis, including solutions to support its own needs.

**NOW, THEREFORE**, the Town Council of the Town of Portola Valley addressing the housing crisis, including through ongoing support of the Home for All San Mateo County Initiative.

**PASSED AND ADOPTED** this 9<sup>th</sup> day of November, 2016.

INTRODUCED:

PASSED:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

By: \_\_\_\_\_  
Maryann Derwin, Mayor

ATTEST:

\_\_\_\_\_  
Sharon Hanlon, Town Clerk



# MEMORANDUM

## TOWN OF PORTOLA VALLEY

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**TO:** Mayor and Members of the Town Council

**FROM:** Jeremy Dennis, Town Manager

**DATE:** November 4, 2016

**RE:** Town Safety Issues

### RECOMMENDATION

It is recommended that the Town Council:

1. Provide direction on the purchase of ALPRs
2. Provide direction on whether staff should create a blueprint to review the General Plan, current zoning and design review guidelines related to home security
3. Approve a part-time position to support neighborhood watch programs
4. Direct staff to end work on a Town-operated police department
5. Direct staff to work with the County of San Mateo to identify technologies that can be used by residents to assist law enforcement in real-time to potential criminal activities

### BACKGROUND

In June and October of this year, Portola Valley residents were the victims of two brazen home invasion robberies. Although Portola Valley is not immune to crime, home invasion robberies are quite rare. These two events have resulted in a community conversation about town safety, including home protection, zoning, and neighborhood watch programs.

The June home invasion robbery, in conjunction with a rash of burglaries on or near Golden Oak Drive, resulted in a broad discussion with the Sheriff's Office about steps every resident can take to better protect their home and work with their neighbors to inform each other of suspicious events. The Town Council also considered the purchase of Automatic License Plate Readers (ALPRs) at their September 28<sup>th</sup> meeting, but did not direct staff to further pursue their purchase.

### DISCUSSION

Five broad areas requiring Council direction have emerged since the October home invasion robbery, based on staff research and community input:



1. Reconsideration of the purchase of ALPRs
2. Land use/zoning rules that have a relationship to home security considerations
3. The appropriate level of law enforcement service
4. Town Hall support for resident safety initiatives
5. The use of technology or apps to assist in neighborhood watch efforts

The subsequent discussion in this staff report addresses each of these four areas.

### **1. Reconsideration of the purchase of ALPRs**

At the September 28<sup>th</sup> meeting, the Council declined to direct staff to further pursue the purchase of ALPRs. Reasons cited at the meeting include:

- Privacy concerns and misuse of collected data
- A sense that Portola Valley could become a de-facto “gated community”
- The relationship between the types of crimes that typically occur in Portola Valley and whether ALPR data would be used to investigate them
- The expense of installing and maintaining the system does not justify its potential benefit in most cases
- Its perceived limited effectiveness as a deterrent

The September 28<sup>th</sup> staff report is attached (Attachment 1).

In order to provide as much opportunity to residents to share their opinions on ALPRs, the Town Council authorized a one-question survey of residents asking “Do you support the purchase of automatic license plate readers (ALPRs) for use in Portola Valley?” The survey will close Sunday, November 6<sup>th</sup>, and results will be available at the Council meeting. As with any survey, it is not possible to have full engagement from all residents, and results should be accepted as a useful, but imperfect, data point.

A resident-generated ALPR support petition was circulated in mid-October; 326 residents registered their support for ALPRs (Attachment 2).

Staff seeks direction from the Council on whether to further explore the purchase and installation of ALPRs. Town staff review of potential grants has indicated that there are opportunities for support from selected ALPR vendors, but that many grants that supported ALPR purchased only a year or two ago are not as readily available. Additionally, no grant appears to support infrastructure costs, which is the primary cost associated with installing ALPRs in Portola Valley. The most likely source of grant support for the purchase of ALPRs would come from working with individual companies that supply the devices, some of which have programs available through third-party vendors.

If a purchase is authorized, general fund reserves have been identified to fund the program.

### **2. Land Use/Zoning rules**

Following the October robbery, some residents provided their feedback to staff that current Town land use rules and the zoning ordinances did not provide adequate support to a variety of home security options. Staff analyzed the Town’s General Plan, the zoning code, design review guidelines, and other relevant Town publications and guidebooks; a summary of these findings is below:

	<b>General Plan</b>	<b>Zoning Code</b>	<b>Design Guidelines</b>
<b>Outdoor Lighting<sup>1</sup></b>	<ul style="list-style-type: none"> <li>• Maintain rural quality: Minimal lighting, hard to sense development, night sky visible<sup>2</sup></li> <li>• Commercial night lighting visible from exterior limited to necessary for security, safety, identification<sup>3</sup></li> </ul>	<ul style="list-style-type: none"> <li>• Outdoor Illumination (all districts): minimum necessary to provide safety for pedestrians and other non-vehicular uses. Source of light not visible from off-site or max 75 watts (frosted)/25 watts (clear)<sup>4</sup></li> <li>• Accessory Structures: No lights in trees (except holiday lighting)<sup>5</sup></li> <li>• Second Units: one fixture with one 75/25 watt bulb per door, manually switched, no motion sensor or timer. Path lights minimum for safe access, shaded down<sup>6</sup></li> </ul>	<ul style="list-style-type: none"> <li>• Use minimum necessary for pedestrian safety</li> <li>• Address number lighting only when reflectors not effective</li> <li>• Located as close to building entries and stairs as possible</li> <li>• Manually controlled/timers preferred to photocells/motion detectors</li> <li>• Minimum light spillage, with spot or flood lights to be avoided<sup>7</sup></li> </ul>
<b>Streetlights</b>	<ul style="list-style-type: none"> <li>• Maintain rural quality: Minimal lighting, hard to sense development, night sky visible<sup>8</sup></li> <li>• Commercial night lighting visible from exterior limited to</li> </ul>	(N/A)	<ul style="list-style-type: none"> <li>• “In order to maintain the rural character of PV, a <i>minimal</i> approach should be taken to outside illumination of any use, site or structure within the town.”<sup>10</sup></li> </ul>

<sup>1</sup> Portola Valley adheres to the principles of the International Dark-Sky Association and its tenants.

<sup>2</sup> General Plan, Introduction and Community Goals

<sup>3</sup> General Plan Land Use Element, Commercial & Research – Administrative, Principle 5.

<sup>4</sup> Municipal Code 18.36.040.A.8: Uses Permitted in All Districts, Accessory Uses, Outdoor Illumination.

<sup>5</sup> Municipal Code 18.42.018.C: Accessory Structures: Outdoor Lighting

<sup>6</sup> Municipal Code 18.12.040.B.11: R-E District Regulations, Accessory Uses Permitted, Second Units

<sup>7</sup> Design Guidelines, Lighting

<sup>8</sup> General Plan, Introduction and Community Goals

	necessary for security, safety, identification <sup>9</sup>		
<b>Landscaping</b>	<ul style="list-style-type: none"> <li>Maintain rural quality: Overall impression of open space, natural terrain and vegetation<sup>11</sup></li> </ul>	<ul style="list-style-type: none"> <li>ASCC shall review landscaping, screening, and fencing to preserve privacy and mitigate adverse effects on neighboring properties<sup>12</sup></li> </ul>	<ul style="list-style-type: none"> <li>Integrate with existing vegetation; remove only min vegetation necessary for grading and construction.<sup>13</sup></li> <li>Avoid plantings that would restrict sign distance<sup>14</sup></li> </ul>
<b>Gates</b>	<ul style="list-style-type: none"> <li>Maintain rural quality: Unobtrusive entrances to property<sup>15</sup></li> </ul>	<ul style="list-style-type: none"> <li>Gates must be set back ½ required front setback (1A+)<sup>16</sup></li> </ul>	<ul style="list-style-type: none"> <li>Use low, open style fencing and gates to maintain the rural character of the town<sup>17</sup></li> </ul>
<b>Fencing</b>	<ul style="list-style-type: none"> <li>Maintain rural quality: Minimal use of fencing, minimally visible from off site<sup>18</sup></li> </ul>	<ul style="list-style-type: none"> <li>Fences should be designed with consideration for the open space tradition;</li> <li>Used sparingly to preserve sense of shared scenic resources</li> <li>Designed with respect for wildlife movement &amp; view protection</li> <li>Designs &amp; materials should blend with natural environment and maintain natural &amp; rural ambiance.<sup>19</sup></li> </ul>	<ul style="list-style-type: none"> <li>Use low, open style fencing and gates to maintain the rural character of the town<sup>20</sup></li> </ul>

<sup>10</sup> Design Guidelines, Lighting

<sup>9</sup> General Plan Land Use Element, Commercial & Research – Administrative, Principle 5.

<sup>11</sup> General Plan, Introduction and Community Goals

<sup>12</sup> Municipal Code 18.64.060.D: Architectural and Site Plan Review, Site Development Criteria

<sup>13</sup> Design Guidelines, Vegetation Preservation

<sup>14</sup> Design Guidelines, Landscape Design

<sup>15</sup> General Plan, Introduction and Community Goals

<sup>16</sup> Municipal Code 18.42.016: Accessory Structures, Entryway Features

<sup>17</sup> Design Guidelines, Additional Design Concepts

<sup>18</sup> General Plan, Introduction and Community Goals

<sup>19</sup> Municipal Code 18.43.10: Fences, Purpose

<sup>20</sup> Ibid

Signs	(N/A)	<ul style="list-style-type: none"> <li>• Permitted Signs: All Districts: Trespass and warning signs and signals</li> <li>• Interpretation from Planning staff: no permit is needed for a standard alarm or neighborhood watch sign posted on private property</li> </ul>	(N/A)
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Using the Sheriff Office’s Home Security Checklist (Attachment 3) as a metric to frame the discussion, there are five areas of potential conflict:

- a. Shrubs and bushes are trimmed so there is no place to for someone to hide
- b. There are no dark areas around our house, garage, or yard and night that would hide prowlers.
- c. Every outside door has a bright, working light to illuminate visitors
- d. Floodlights are used appropriately to ensure effective illumination.
- e. Outdoor lights are on in the evening – whether someone is at home or not or a photocell or motion-sensitive lighting system has been installed.

The issues addressed in the above table are the output from fundamental decisions made by the founders of Portola Valley. Their vision, as enshrined in the General Plan and interpreted into zoning code and design guidelines, called for a rural community that protected rustic and bucolic features that are still in place today. These features are what attract new residents to Portola Valley, and are the reason there are so many founding residents still live here. Depending on the issue area, even small changes could result in a profoundly different community than the one enjoyed today.

As such, Town staff cannot recommend any changes at this time, particularly as it relates to lighting.<sup>21</sup> Should the Council wish to explore potential changes to zoning to reflect the types of suggestions by the Sheriff's Office Home Security Checklist, Town staff recommends that time be given to develop an appropriate process that can be presented to the Town Council in January.

### 3. Town-Operated Police Department

Since incorporation, Portola Valley has contracted with the San Mateo County Sheriff's Office for law enforcement services. The Town is in the second year of a three year contract, which consists of a basic agreement covering staffing, dispatch, participation of the Office in public meetings, and basic traffic and ticketing enforcement; and a supplemental agreement, which covers additional traffic enforcement duties, and the deployment of the radar trailer. The basic agreement totals \$712,000, and the

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<sup>21</sup> Staff is interpreting the signage ordinance to allow small neighborhood watch signs, given that trespassing and alarm signs are already allowed

supplemental agreement totals \$279,071, which is partially supported by a \$100,000 COPS grant; the total general fund cost for both agreements is \$891,071.

Town staff surveyed six municipalities that were chosen as they are similarly-sized to Portola Valley, have a similar socio-economic make-up, or in our geographic area. A table comparing the six municipalities to Portola Valley is below:

City/Town	Population	Total General Fund Budget	Property Tax Revenue	Police Budget	Number of Employees (Sworn and Non-Sworn)	# of Patrol Officers on Duty at any one time
<b>Portola Valley</b>	4,518	6,969,091	2,605,397	891,071 <sup>22</sup>	1+1 <sup>23</sup>	2 <sup>24</sup>
<b>Atherton</b>	6,914	13,434,961	9,264,626	6,781,283	24 (21 and 3) <sup>25</sup>	Minimum 1 Sergeant, 2 officers
<b>Belvedere</b>	2,122	6,151,909	4,764,879	1,682,621	6 (6 and 0)	1 patrol officer and one sergeant
<b>Brisbane</b>	4,443	15,681,552	2,604,000	3,287,946 <sup>26</sup>	19 (16 and 3)	1 patrol officer and one sergeant (3-4 if more needed)
<b>Calistoga</b>	5,254	10,848,348	1,347,850	2,684,573	14 (11 and 3)	1 patrol officer and one sergeant
<b>Colma</b>	1,492	16,582,712	441,000	6,338,250	26 (19 and 7)	2 officers and 1 sergeants patrolling minimum
<b>Ross</b>	2,415	6,957,801 <sup>27</sup>	4,058,000	1,583,126 <sup>28</sup>	7 (7 and 0) <sup>29, 30</sup>	1 min, 2 maximum

<sup>22</sup> Does not include \$100,000 COPS grant and nominal support from the Public Safety Fund

<sup>23</sup> One Portola Valley officer and one Woodside officer often work together; does not include assigned detective and the many additional resources of the Sheriff's Office

<sup>24</sup> Assumes the Woodside Deputy is available for service in Portola Valley

<sup>25</sup> Does not include 5 dispatch officers

<sup>26</sup> Includes vehicle purchases

<sup>27</sup> Does not include a public safety tax levied on all real property; 2016-17 budgeted amount \$791,550

<sup>28</sup> Does not include COPS grant

As is shown in the table, Portola Valley enjoys a cost-effective contract with the Sheriff's Office that provides as much basic service as most minimum staffing levels do in the other municipalities, while providing for far greater additional service and provision for capital vehicle maintenance and replacement. Also not considered would be the requirements of negotiating with a represented class; currently Portola Valley does not have represented staff. Staff does not recommend further work on exploring the creation of a Town-operated police department.

**Increased Sheriff Patrols-** Town staff did inquire as to the cost associated with the addition of a one additional patrol officer in a 24-hour period; those costs would be \$483,900. Should the Town wish to pay for short-term service increases, Town staff can work with the Sheriff's Office on costs, but they would range greatly depending on how much service and for how long; such short-term service is typically arranged through overtime.

**Private Security Firms –** Staff spoke to a number of private security firms to gauge their applicability to Town deployment. Given the wide range of pricing, the types of services offered, and the typical procedures used by most firms to ultimately call for police back-up, staff did not believe that their use was appropriate. Residents are free to work with their neighbors should they wish to employ such private security services.

#### **4. Support for Neighborhood Watch**

The creation of a neighborhood watch program, while highly effective as a deterrent, is often challenging given the amount of time members need to contribute to its success. Much of the challenge comes in the creation of the program.

Currently, there are three active neighborhood watch programs in Portola Valley, with another four currently being formed and should be active by the end of the month. The Sheriff's Office is aware of another half dozen requests for information that may result in additional watches.

Town staff recommends creating a part-time position (one-two days a week maximum) to assist neighborhood watches coordinate meetings, communicate with their membership, and ensure the best information on success is shared. Funding for this position has been identified in existing funds and does not require a budget augmentation.

#### **5. Technology/Apps**

The residents of Portola Valley have increased their connections through social media sites such as NextDoor and PV Forum. At recent community meetings, the Sheriff's Office complimented this increased communication and endorsed this linkage between residents as a key method to deter crime and apprehend violators. Other high-tech methods of communicating with each other and with local law enforcement are currently

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<sup>29</sup> Does not include one officer paid for by the COPS grant

<sup>30</sup> Performs code enforcement activity as well

in the marketplace and Town staff, as well as residents, has looked into those and their potential value in crime fighting. For example, Town staff has looked at Apps that are able to take pictures and send texts immediately to law enforcement and neighbors. Residents are exploring the creation of new apps that would provide similar functionality.

Although the current 911 Center in San Mateo County is not equipped to interface with Apps that send texts or photos, the new 911 Center will be. The County is currently involved in building a Next Generation 911 Center and will soon be rolling out new Computer Aided Dispatch software. The new location, new hardware, and new software are being designed to accommodate emerging technologies in the field of public safety. The Sheriff's Office is intimately involved in the design of the new systems and very much wants to incorporate the latest technologies in communications with residents.

Town staff recommends that ideas generated by the community and staff be shared with the County to augment their ongoing work.

## **6. Other Initiatives**

### **a. Town Security Page**

Town staff is developing a "Town Safety" link on the website that would provide home security and neighborhood watch information, links to the Sheriff's Office, crime statistics for Portola Valley, and any other relevant information. The link should be completed by the end of this month.

### **b. Camera Registry**

Many municipalities support a video camera/surveillance system registration program that allows residents to provide law enforcement with their contact information should the need arise to review their video recordings. Based on Town staff's suggestion, the San Mateo County Sheriff's Office is working to develop such a program. Once the program is created, Town staff will work with the Sheriff's Office to let residents know.

## **FISCAL IMPACT**

Depending on the direction of the Town Council, the fiscal impact could be substantial:

1. Purchase, installation and support for ALPR's – up to \$260,000<sup>31</sup>
2. Part-time neighborhood watch position – \$5,000-\$8,000
3. Increased patrols – upwards of \$483,900

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<sup>31</sup> Allowing for unknown costs beyond current estimates related to operational and maintenance; infrastructure costs could be much beyond current estimates, as field visits to potential ALPR location sites have not been conducted

Depending on Council direction, Town staff will return to provide final estimates on costs and approval for action.

## **ATTACHMENTS**

Attachment 1 – September 28<sup>th</sup> Staff Report

Attachment 2– Resident-Generated Petition in Support of ALPRs

Attachment 3 – San Mateo County Sheriff’s Office “Home Security Checklist”





# MEMORANDUM

## TOWN OF PORTOLA VALLEY

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**TO:** Mayor and Members of the Town Council

**FROM:** Jeremy Dennis, Town Manager

**DATE:** September 28, 2016

**RE:** Automatic License Plate Readers Discussion

### RECOMMENDATION

It is recommended that the Town Council provide Town staff with direction on next steps on the potential purchase and use of automatic license plate readers (ALPRs).

### BACKGROUND

In June 2016, a home invasion robbery occurred in Portola Valley. Based on publicly-available information, it appears that the residence was specifically targeted. A Town-sponsored public meeting held jointly with the Sheriff's Office later that month subsequent public meeting held later that month resulted in public discussion about the purchase/use of automated license plate readers.

### Previous Council Action

After a series of home burglaries in 2014, two Council meetings were scheduled to examine the Town's potential use of ALPRs.

At their first meeting in October 2014, the Town Council discussed the utility and accuracy of ALPRs and questioned the ability of ALPRs to be used as an effective tool in addressing Portola Valley's crimes. Council expressed the importance of community input to determine interest in ALPR deployment and whether or not to move from discussion to action. Staff was directed to hold two community meetings and report back to Council (Attachment 1).

At the April 2015 Town Council meeting, Town staff reported the results of the two prior community meetings. Staff concluded that the prevailing opinion of participants in the first session was pro-ALPR and the majority of opinions shared in the second meeting trended as anti-ALPR. Concerns were expressed by several council members in relation to privacy, data retention and the appropriateness of ALPRs as a tool to address the crimes typical to Portola Valley. Two council members also suggested that the cost of installing three ALPR systems (estimated at \$175,000 for the units and

\$75,000 for infrastructure installation) might be better allocated to increasing local police patrols. Discussion concluded with direction from Town Council to return in April 2016 with updates regarding budgeting, the results of increasing patrols, the impacts of the San Carlos ALPR program and any updates on the status of California Senate Bill 34 addressing ALPR data use and retention (Attachment 2).

In April of this year the Council set its 2016-17 priorities and did not include ALPRs as a priority.

### **Actions since Robbery**

Town staff has worked diligently to increase patrols and visibility of Sheriff's deputies, as well as provide the public with as much information as possible since the robbery in June. These efforts include:

1. A June 15<sup>th</sup> public forum with the Sheriff's Office updating residents on the robbery
2. August 15<sup>th</sup> "Home Security/Neighborhood Watch" seminar with representatives of the Sheriff's Office (Attachment 3)
3. The addition of a Sheriff's deputy from Beat 20, from Emerald Hills
4. Patrols as available thru the Sheriff's Reserve program
5. Increased presence of Sheriff deputies at town events, including the Farmer's Market

Town staff is currently working with the Sheriff's Office, as well as the Town of Woodside, on a "Meet and Greet" with all the deputies and officers who patrol this area; it is tentatively scheduled in October.

### **DISCUSSION**

Since the last Council discussion in April of 2015, new and previously-unidentified academic and other research on the value of ALPRs has been released or identified and reviewed by staff. Staff has also initiated conversations with current ALPR users and the Sheriff's Office, and collected and reviewed other relevant information, which is summarized below

### **San Carlos Update**

During the April 2015 Town Council meeting, councilmembers were interested in the then ongoing ALPR discussions in the City of San Carlos. At the time, the San Carlos City Council had recently voted against a proposal to authorize an RFP for the purchase of one fixed unit ALPR and one mobile ALPR to address specific crime problems. Council requested further discussion especially in relation to the length of ALPR data retention. In January 2015 the Council again considered the motion and voted in favor of authorizing the purchase of the two ALPR units with an amendment to retain the license plate reader's data for six months and observe and to review its efficacy at that time. In February 2016 council approved another ALPR motion authorizing the expenditure of up to \$60,000 in Supplemental Law Enforcement Special Funds (SLESF) to be used to fund up to three mobile and/or fixed ALPRs. San Carlos

now shares its data with NCRIC having adopted the NCRIC ALPR Policy which including a data retention period of one year.

### **Legislation**

At the time of the Council's deliberations on ALPRs, Senator Jerry Hill had introduced SB 34 (Attachment 4). This bill, as ultimately adopted and signed into law, is the first California state legislation to govern security and privacy concerns that had been most prominently discussed during the ACLU's 2012 lawsuit.

SB 34 imposed specific requirements on both ALPR "operators" and "end-users" to maintain reasonable security procedures and practices and to protect ALPR data by mandating a Usage and Privacy Policy. Additionally, the bill requires ALPR operators that access or provide access to ALPR data to maintain specific records of that access and to ensure access is for authorized purposes only. The bill also requires any public agency that operates or intends to operate an ALPR to seek public comment at a regularly scheduled meeting before implementing the program. Public agencies would be prohibited from selling, sharing or transferring ALPR information except to another public agency as specified in the bill. The bill provides extensive instruction to be followed in the event of a breach in the security of the ALPR data including the notification of all individuals whose personal information was compromised by the breach.

### **Crime Statistics in Portola Valley**

While burglary statistics do change year over year, the general trend for crime in Portola Valley remains low per capita and low overall as compared to San Mateo County statistics overall.

2016 appears to be a typical year compared to previous years as it relates to home burglaries (Attachment 5). As compared to state and local jurisdictions, Portola Valley continues to have very low crime rates (Attachment 6)

### **Sheriff's Office**

The Town contracts with the San Mateo County Sheriff's Office for police services. Currently, the Sheriff's Office uses patrol car-mounted ALPRs in selected vehicles, and also has mobile ALPR units that have been used, in the past, in Portola Valley and adjacent communities. The San Mateo County Sheriff's Office uses NCRIC's ALPR policies (Attachment 7), but is currently drafting their own. No date has been set for adoption of the new policy.

The current Sheriff, while supportive generally of ALPRs, has indicated that he supports whatever decision the Town makes on potentially purchasing the cameras. It is worth noting that given the types of low-value property crimes in Portola Valley, detectives are not typically assigned to do extensive investigations on such incidents, given the limited resources available. Based on conversations with the Sheriff's Office, it is unlikely that ALPR data collected in Portola Valley would be utilized for solving such crimes, given the above-described resource allocation. The ALPR data would be used

for more serious property crimes such as residential burglaries and serious thefts of property.

The Town of Danville recently purchased ALPRs for the community. Like Portola Valley, Danville contracts for police services with their county sheriff (Contra Costa County), in addition to utilizing local resources and personnel. Danville has its own policy on ALPR use which includes the retention of data by the Sheriff's Office or Danville servers for two years (Attachment 8).

### **Academic Research**

Staff study on available academic research found mixed results on the usefulness of ALPRs.

#### **1. George Mason University**

A report from George Mason University evaluating the impact of ALPRs argues there is a dearth of actual evidence-based evaluations of the effectiveness of ALPR systems. According to the authors, the efficiency of ALPR systems is often mistaken for effectiveness, creating a false sense of security in the assumption that greater crime detection and deterrence is occurring. Further, ALPR users should not conflate any resulting increases in arrests with an overall decrease in crimes. The report also cautions that, "number of scans" or "number of positive hits" should not be considered a benchmark for successful ALPR deployment. Instead, the report suggests that the most effective use of ALPR technology would be to deploy it in small and clearly delineated crime hot spots, to use crime analysis and crime data to develop those hot spots, and to design (and monitor) a proactive approach within these hot spots.

Source: Lum, Cynthia, et al. "License Plate Recognition Technology (LPR)." Final Report (2010).

#### **2. University of Fraser Valley studies**

The University of Fraser Valley in British Columbia published a 2010 report on ALPR data retention stating that each jurisdiction must design protocols for how to prioritize license plate "hits" in order to safeguard privacy that would require any non-hit searches to be justified. Further, the report emphasized the importance of clear communication to the public about the capability and intended use of the ALPR system. A 2015 report published by the University of Fraser Valley, analyzing the city of Surrey's RCMP use of ALPRs suggests that the capacity of law enforcement to investigate hits generated by ALPRs may somewhat limit the technology's success. The report cites a study that analyzed ALPR hits in the UK, which found that police were able to respond to only 13% of generated hits. The report also points to two studies that examined the extent to which ALPRs can act as deterrence to crimes related to drugs and vehicle theft. Both studies found essentially no effect on vehicle theft and only a minimal effect on drug crimes.

Source: Armstrong, Jennifer, et al. "Automated License Plate Recognition Technology (ALPR): How Long Should the Data Retention Period Be?" University of the Fraser Valley (2010). And Cohen, Dr. Irwin M., et al. "An Assessment of Surrey RCMP'S Use of Automatic License Plate Recognition Technology." University of the Fraser Valley (2015).

**3. Testing Initial and residual deterrence of ALPR patrols in Mesa, AZ**

The purpose of the 2013 study was to examine whether patrol operations in hot spot crackdowns had initial and residual deterrence effects and whether the effects of the patrols varied depending on use of ALPRs. The study tests this theory by having officers conduct patrols with and without ALPRs in selected hot spots, rotating every 2 weeks for 30 weeks in Mesa, Arizona. The study's authors used service calls before and after the hot spot patrols to measure any change before and after the study. The study showed mixed results. Officers in ALPR-equipped vehicles detected and recovered more stolen vehicles, though the numbers were not substantial. Further results determined that hot spot patrols acted as a deterrent for at least two weeks past the initial patrol period, but that seemed to be the case because of non-ALPR patrols where officers roamed the areas more slowly and didn't rely on ALPR data. There was increased effectiveness in reducing drug activity but reduced overall effectiveness of auto theft and personal offences. The authors concluded that slow roaming, extensive checking of license plates (whether manually or with an ALPR) and prominent overt surveillance incorporated into everyday patrolling or hotspot patrolling could maximize the effectiveness of standard patrols.

Source: Koper, Christopher S., Bruce G. Taylor, and Daniel J. Woods. "A Randomized Test of Initial and Residual Deterrence from Directed Patrols and Use of License Plate Readers at Crime Hot Spots." *Journal of Experimental Criminology* 9.2 (2013): 213-244.

**4. Evaluation using roadblocks and ALPRs to reduce crime in Buffalo, NY**

In a 2016 study evaluating the effectiveness of ALPRs in reducing crime and accidents in Buffalo, NY, the authors evaluated the effectiveness of "hot spot" policing strategy. Using a roadblock intervention approach paired with ALPR technology, the study drew inconsistent findings given the "onetime crackdown" design of the study. Instead, the study concludes that focusing on specific hot spots for longer periods of time could more effectively lead to crime deterrence.

Source: Wheeler, Andrew Palmer, and Scott W. Phillips. "A Quasi-Experimental Evaluation Using Roadblocks and Automatic License Plate Readers to Reduce Crime in Buffalo, NY." (2016).

**5. University of Cincinnati study of cost-effectiveness of ALPR technology**

Published in 2016 this study evaluates the cost-effectiveness of ALPRs by allocating a cost per arrest using ALPR data vs the cost per arrest using traditional policing methods. The study assumed 30 officers assigned to 8 ALPR mobile units with a cost of \$172,000, versus 111 officers conducting traditional

policing methods with a cost of \$560,661 over a one year period. The authors concluded that ALPR mobile units allow for more property crime follow-up arrests with fewer human resources. However, in comparing violent crime follow-up arrests, traditional policing methods were more effective in making arrests. The study indicates that overall ALPR technology is more cost-effective in follow-up arrests and amortizes itself within less than a week. The authors do not assess the effectiveness of ALPRs in overall crime reduction however and do not take into account the cost of lost property and other associated costs of crime.

Source: Ozer, Murat. "Automatic License Plate Reader (ALPR) Technology: Is ALPR a Smart Choice in Policing?" *The Police Journal* 89.2 (2016): 117-132.

Generally speaking, there is a dearth of quantifiable studies that test the effectiveness of ALPRs. Of those study results available, each have used varying scopes, test subjects and methods of evaluation. Similarly, each study assesses the results according to different units of measurements and offer varying conclusions. This sample of academic research is intended to provide more comprehensive information on the broad range of factors that must be considered when evaluating the costs and benefits of an ALPR system.

### **Privacy**

Staff reviewed recent media investigations into the use of ALPR's found the following:

1. A recent two-part series in the Buffalo News (Attachment 9) found the following mix of data:
  - Although data collected by ALPRs is generally safely held and protected by law enforcement, abuses can occur; for example, an instance of Minneapolis officers repeatedly accessing ALPR databases to look up a female colleagues records
  - The vast majority of plates scanned and stored are never used by public safety agencies
  - Private companies collect data from ALPRs legally (at private businesses, malls, and shopping centers), with billions of scans saved. This data is held permanently
  - Police forces are turning more to private data collection companies for ALPR data to solve crimes, particularly stolen vehicles
2. Articles in DigBoston and by the Electronic Frontier Foundation in September and October 2015 found serious issues with the online presence of data collected by ALPRS (Attachments 10 and 11), although it is worth noting that these problems were not noted in a California municipality.
3. A May 2015 article in Wired Magazine reported on concerns the FBI had in 2012 related to privacy (Attachment 12)

4. East Bay Express reported in April 2016 of BART's installation of ALPR's without public review, and cited local privacy concerns (Attachment 13).

These are only a few of over a dozen similar articles reviewed by staff that indicated a variety of privacy-related concerns. It should be noted, however, that staff did not locate any new (post-2015) studies or reports that analyzed the validity or impact of these issues.

### **Resident Comments**

Since the June home invasion robbery, there has been considerable feedback on the potential purchase of ALPRs. Most of the commentary noted by staff was on social media, including PV Forum.

Staff has received emails from residents on their views of ALPRs. Overall, the majority of comments support their purchase, but it is worth noting that the small volume of emails overall does not support drawing conclusions on overall interest (Attachment 14).

### **ALPR Successes**

Staff located a number of examples of reported success in ALPR use and solving crimes:

1. Novato Police arrested a man in a stolen vehicle who was in possession of burglary tools in September 2016 (Attachment 15)
2. Tiburon Police arrested two individuals in a stolen vehicle in September 2016 (Attachment 16)
3. An August 8<sup>th</sup> 2016 NBC report on Orinda's ALPR's cited the arrest of a prolific burglar attributed to the use of ALPRs (Attachment 17)
4. A February 2016 report from New York suggested a significant decrease in crime after the installation of ALPRs (Attachment 18)

Staff did not attempt any analysis on the data or information contained in these reports.

### **FISCAL IMPACT**

Costs for a typical ALPR system vary depending on the type and vendor. Staff consulted with three vendors and received the below quotations. While the quotations include three fixed ALPR installation points with two cameras per installation (six cameras in total), depending on desired coverage an ALPR system could have fewer or more cameras.

1. Vigilant Solutions - \$100,000
2. ELSAG – Total cost for the cameras and associated infrastructure is \$99,395
3. Odin Solutions Inc. – Uses the 3M ALPR system - \$67,487

NCRIC works with approximately 50 jurisdictions, and all of them either use Vigilant or 3M; according to NCRIC, there would likely be additional costs associated with purchasing ALPRs from another vendor. Vigilant Solutions is the primary supplier of ALPRs in the Bay Area in recent years and is the only vendor that maintains its own cloud-based server. If the Town chose to partner with NCRIC, there would be no costs associated with onsite storage and security and no fee to partner. If the Town chose to keep the data onsite, a second server is required, as well as software to protect the data. Quotes from Odin and ELSAG exclude external server costs (if not using NCRIC's server). With all quoted vendors the user decides who to share their collected data with and how long they wish to store it.

In addition to the purchase of the ALPRs, the Town would purchase poles to mount the devices, power systems or connecting technologies, and other infrastructure improvements. Without site-specific surveys, costs could be in the range of \$100,700 - \$148,700; further analysis would be necessary to refine.

An example of an estimated ALPR project cost based on the ELSAG quote and the mid-range of estimated infrastructure costs:

ALPR equipment and installation	\$99,395
Infrastructure improvements	+ \$124,700
<b>Total</b>	<b>\$224,095</b>

### Mobile Unit

The Town could also consider the purchase of a mobile ALPR trailer. Although the unit would have a different use than fixed ALPRs, the ability to deploy the unit where needed may be advantageous. Quoted costs are (not including potential Town and operational costs):

1. Vigilant Solutions - \$30,220 (one camera unit)
2. ELSAG - \$47,390 (two camera unit)
3. Odin Solutions, Inc. - \$33,456.12 and \$42,234.12 (one and two camera units) respectively, not included ongoing or operation costs.

### Grant Funding

There are numerous grant sources that may be available to assist in the purchase of ALPRs including:

- Block or Formula Grants: Federal government money awarded to state or local governments in a lump sum to target a specific issue area
- Discretionary Grants: Federal or state level grants that local governments are able to apply for directly
- Federal Grant Money: Federal money supporting law enforcement programs through the Department of Justice or Justice Programs



- Department of Homeland Security: Billions of dollars in grants distributed to law enforcement through a variety of programs

## **RECOMMENDATIONS**

Staff seeks input from the Town Council on whether to further allocate staff resources on this issue. Specifically, staff requests:

1. General direction on further review of ALPR issues by staff
2. If the Town Council is interested in further review, whether or not the Town should join NCRIC or pursue an independent course

Should the Council wish to further investigate the use of ALPRs, staff would:

1. Draft a policy governing the access and storage of ALPRs
2. Work with the Sheriff's Office on access and use of collected data
3. Meet with NCRIC representative to share concerns and issues, if the Town Council wishes to explore a partnership
4. Further refine costs associated with purchasing and maintaining an ALPR system
5. Develop a reporting scheme on the information collected
6. Research grant opportunities to help with the purchase of the ALPRs

## **ATTACHMENTS**

1. October 22, 2014 Staff Report (without attachments)
2. April 8, 2015 Staff Report (without attachments)
3. Neighborhood Watch handouts
4. SB 34 (Hill) Executive Summary and Bill Language
5. Portola Valley Property Crime Statistics 2010-16
6. SMC Sheriff Office crime statistics
7. NCRIC ALPR Policy
8. Town of Danville/Contra Costa County Sheriff's Office Fixed Camera Policy
9. Buffalo News – "High-speed license plate cameras spark privacy concerns as they help solve crimes", April 10, 2016
10. DigBoston – "License to Connive: Boston Still Tracks Vehicles, Lies About it, and Leaves Sensitive Resident Data Exposed Online", September 8, 2015
11. Electronic Frontier Foundation, "License Plate Readers Exposed!", October 28, 2015
12. Wired Magazine, "Even the FBI Had Privacy Concerns on License Plate Readers", May 15, 2015
13. East Bay News, "Bart Police Quietly Installed License Plate Surveillance Cameras at Oakland Station", April 27, 2016
14. Resident Comments
15. Novato Patch, "Novato Police Arrest Richmond Man On Suspicion of Vehicle Theft" September 18, 2016
16. Tiburon Ark, "Two arrested after town security cameras register stolen vehicle", September 14, 2016

17. NBC Bay Area, "Orinda Surveillance Cameras Violate Policy, Critics Say", August 14, 2016
18. GNC, "Local police wrestle with success of license plate camera system", February 12, 2016

Approved by Town Manager:

A handwritten signature in black ink, appearing to be the name 'Joni', written in a cursive style.



This petition has collected  
326 signatures  
using the online tools at [iPetitions.com](http://iPetitions.com)

Printed on 2016-10-24

## Portola Valley - Automated License Plate Readers

About this petition

Dear Portola Valley City Council,

Given the progressive and violent nature of recent home invasion robberies, we request that the city council immediately re-consider the use of Automated License Plate Readers (ALPR's) at town entry points. We request that this issue be given a very high priority for consideration and discussion at the next possible meeting date. While we recognize the limitations of ALPRs, we support their use in conjunction with other crime deterrent methods.

Thank you.

1. Name: Roham Zamanian on 2016-10-15 04:22:56

Comments:

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2. Name: Taryn Lamm on 2016-10-15 04:27:55

Comments:

---

3. Name: Melissa Menge on 2016-10-15 04:29:16

Comments:

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4. Name: Joanne Donsky on 2016-10-15 04:29:57

Comments: We hope to get ALPRs in Portola Valley!

---

5. Name: Leslie Kriese on 2016-10-15 04:30:31

Comments:

---

6. Name: Bob boyle on 2016-10-15 04:31:15

Comments:

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7. Name: kathy lannin on 2016-10-15 04:36:54

Comments:

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8. Name: Judy Leckonby on 2016-10-15 04:37:06

Comments:

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9. Name: E Sanders on 2016-10-15 04:37:54

Comments:

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10. Name: Phil and Felicity Taubman on 2016-10-15 04:41:14

Comments: Other email: felicitybarringr@gmail

We both think that the expense is supportable and the value of the message sent by installing them is worth the price.

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11. Name: Loni Austin on 2016-10-15 04:43:57

Comments: I strongly support installing ALPRs.

---

12. Name: Valerie Baldwin on 2016-10-15 04:46:17

Comments: I want to make our neighborhood safer.

---

13. Name: Bill Lu on 2016-10-15 04:46:43

Comments: My family strongly supports the use of ALPRs.

- 
14. Name: Louise emerson on 2016-10-15 04:48:53  
Comments:
- 
15. Name: Ted Leng on 2016-10-15 04:48:53  
Comments:
- 
16. Name: Cynthia Campbell on 2016-10-15 04:49:39  
Comments: protect our neighborhood
- 
17. Name: Johonna Katz on 2016-10-15 04:50:06  
Comments: We support alprs in Portola valley.
- 
18. Name: Tricia Christensen on 2016-10-15 04:50:40  
Comments:
- 
19. Name: Erika Demas on 2016-10-15 04:50:54  
Comments: I support license plate readers in Portola valley.
- 
20. Name: Mark Marchukov on 2016-10-15 04:52:15  
Comments:
- 
21. Name: Brent Austin on 2016-10-15 04:56:43  
Comments:
- 
22. Name: Laird Cagan on 2016-10-15 04:59:34  
Comments: With only 3 points of entry to Portola Valley, why wouldn't we video every car coming into our city. If the Sherriff wants us to "say something if we see something," the camera sees everything and you can go back to review after the crime.
- 
23. Name: Amod Setlur on 2016-10-15 04:59:41  
Comments: Strong support for ALPR.
- 
24. Name: Liz Poggi on 2016-10-15 04:59:56  
Comments: I support the purchase and use of ALPRs in Portola Valley.
- 
25. Name: Recha Bergstrom on 2016-10-15 05:00:22  
Comments:
- 
26. Name: Clay Baker on 2016-10-15 05:02:22  
Comments: I support the use of ALPRs; return the trailer, announce its use to the press
-

27. Name: Karen Urbanek on 2016-10-15 05:07:31  
Comments: I strongly support the use of ALPRs in Portola Valley.
- 
28. Name: Katherine Gilpin on 2016-10-15 05:08:13  
Comments: Yes for purchase and use of ALPRs.
- 
29. Name: Peter Tuxen Bisgaard on 2016-10-15 05:08:28  
Comments: I strongly support the ALPR's!
- 
30. Name: Stephanie Tuxen Bisgaard on 2016-10-15 05:09:23  
Comments: I strongly support the ALPR's!
- 
31. Name: Dolores Dolan on 2016-10-15 05:11:57  
Comments: This is the second time I have voted in favor of ALPR's for Portola Valley.
- 
32. Name: Alena Yang on 2016-10-15 05:11:59  
Comments:
- 
33. Name: Pilar Frank on 2016-10-15 05:13:22  
Comments: My family is in support of ALPR's.
- 
34. Name: Mary Jo Kloezeman on 2016-10-15 05:13:52  
Comments:
- 
35. Name: Sandi Engel on 2016-10-15 05:15:08  
Comments:
- 
36. Name: Andy Engel on 2016-10-15 05:17:50  
Comments:
- 
37. Name: Jami Worthington on 2016-10-15 05:18:18  
Comments: I support automatic license plate readers in our community.
- 
38. Name: Kirsty Byron on 2016-10-15 05:22:33  
Comments: Yes we should support this
- 
39. Name: Bud and Lynn Eisberg on 2016-10-15 05:24:54  
Comments: A sensible component to crime reduction especially with limited road access to the Town.
- 
40. Name: Lael Bajet on 2016-10-15 05:28:12  
Comments:

- 
41. Name: Sandra Lee on 2016-10-15 05:28:39  
Comments:
- 
42. Name: Christopher Atwood on 2016-10-15 05:35:37  
Comments: Ideally we would have no crime in our town. However, recent events indicate otherwise. ALPRs are one step in increasing community safety.
- 
43. Name: Teresa Godfrey on 2016-10-15 05:39:39  
Comments:
- 
44. Name: Hasan rizvi on 2016-10-15 05:44:01  
Comments:
- 
45. Name: Alyson Illich on 2016-10-15 05:45:11  
Comments:
- 
46. Name: Sylvia Thompson on 2016-10-15 05:49:16  
Comments: Yes, we support ALPRs for Portola Valley
- 
47. Name: Tina Nguyen on 2016-10-15 05:50:11  
Comments:
- 
48. Name: Kari Rust on 2016-10-15 06:01:08  
Comments:
- 
49. Name: Lynde alvarez on 2016-10-15 06:08:51  
Comments:
- 
50. Name: Christine Payne on 2016-10-15 06:10:56  
Comments:
- 
51. Name: Marjel Scheuer on 2016-10-15 06:13:07  
Comments:
- 
52. Name: Rol Lunardi on 2016-10-15 06:13:53  
Comments: Lets give it a try
- 
53. Name: Carol and Mark Sontag on 2016-10-15 06:18:35  
Comments: We support ALPR's in Portola Valley
- 
54. Name: Emily Melton on 2016-10-15 06:20:31



- 
55. Name: Martine Bennett on 2016-10-15 06:24:00  
Comments:
- 
56. Name: Robin Roy on 2016-10-15 06:35:34  
Comments:
- 
57. Name: Dr Bob Bauer on 2016-10-15 07:28:22  
Comments: PLEASE PLEASE add this tool that law enforcement asks PV to provide for our protection!
- 
58. Name: Rosylnd Bauer on 2016-10-15 07:34:56  
Comments: What's ~\$200,000 in a town of households live in residences all of which are valued over ten times that amount? What's more important than our protection?
- 
59. Name: Susan Kritzik on 2016-10-15 08:07:41  
Comments:
- 
60. Name: Robin Lazzara on 2016-10-15 08:09:52  
Comments:
- 
61. Name: Elise Gabrielson on 2016-10-15 08:42:46  
Comments:
- 
62. Name: Bill Demas on 2016-10-15 08:46:46  
Comments:
- 
63. Name: Dianne Reed on 2016-10-15 09:26:29  
Comments:
- 
64. Name: Lynn Holthaus on 2016-10-15 09:30:42  
Comments:
- 
65. Name: Alexander Driskill-Smith on 2016-10-15 12:00:59  
Comments: I 100% support ALPRs for Portola Valley and Ladera.
- 
66. Name: Sherry Andrighetto on 2016-10-15 12:56:26  
Comments: Please consider this request. My home has been robbed twice in this community.
- 
67. Name: aruna gambhir on 2016-10-15 13:11:57

- 
68. Name: Camilla Lynch on 2016-10-15 13:13:03  
Comments:
- 
69. Name: Lela Sarnat on 2016-10-15 13:13:32  
Comments:
- 
70. Name: Ivan Cheng on 2016-10-15 13:14:03  
Comments:
- 
71. Name: Surya Panditi on 2016-10-15 13:15:26  
Comments:
- 
72. Name: Michelle fortnam on 2016-10-15 13:20:16  
Comments:
- 
73. Name: Elizabeth Chae on 2016-10-15 13:27:33  
Comments: Yes please!!
- 
74. Name: Carolina Reyes on 2016-10-15 13:35:21  
Comments: Yes, I support ALPRs in Our town. Our house has been burglarized.
- 
75. Name: Andy Hewett on 2016-10-15 13:40:08  
Comments: Our safety should be a number one priority...why is this even a question?!?!
- 
76. Name: Emma Morton-bours on 2016-10-15 13:43:07  
Comments:
- 
77. Name: Jocelyn Dunn on 2016-10-15 13:46:42  
Comments:
- 
78. Name: Kristi Skrabo on 2016-10-15 13:48:20  
Comments: According to local police, home invasions are on the rise. We need these as a deterrent NOW!
- 
79. Name: Jon Kawaja on 2016-10-15 13:51:41  
Comments: We live in PV with three kids and safety/security must be a higher priority. This technology is commonplace in many countries. I see this as a no-brainer.
- 
80. Name: Janet Smith on 2016-10-15 13:54:18  
Comments:

- 
81. Name: Ron Dalman on 2016-10-15 14:01:06  
Comments: 25 year PV resident - spouse of Jocelyn Dunn.
- 
82. Name: Tia Miller on 2016-10-15 14:01:43  
Comments:
- 
83. Name: Paige Bishop on 2016-10-15 14:12:06  
Comments: Yes, please
- 
84. Name: Julie Hsu on 2016-10-15 14:18:19  
Comments:
- 
85. Name: Kim cashin on 2016-10-15 14:19:35  
Comments:
- 
86. Name: Katja Gagen on 2016-10-15 14:23:00  
Comments: We need to protect our community
- 
87. Name: Kristin Brew on 2016-10-15 14:23:05  
Comments:
- 
88. Name: John Brew on 2016-10-15 14:24:19  
Comments:
- 
89. Name: Diane Garver on 2016-10-15 14:24:50  
Comments:
- 
90. Name: Randy Gabrielson on 2016-10-15 14:26:01  
Comments: Let's get this done ASAP...Safety First!!!
- 
91. Name: Cindy Axe on 2016-10-15 14:26:26  
Comments:
- 
92. Name: Julie Dyson on 2016-10-15 14:26:56  
Comments:
- 
93. Name: S Brian Lynch on 2016-10-15 14:28:43  
Comments:
- 
94. Name: Patricia Turnquist on 2016-10-15 14:28:54  
Comments:

- 
95. Name: Joyce Chung on 2016-10-15 14:31:14  
Comments:
- 
96. Name: Lee and Kim Scheuer on 2016-10-15 14:31:55  
Comments:
- 
97. Name: MICHAEL RAYFIELD on 2016-10-15 14:32:58  
Comments: Support
- 
98. Name: René lacerte on 2016-10-15 14:35:43  
Comments:
- 
99. Name: Nicole Vidalakis on 2016-10-15 14:38:15  
Comments:
- 
100. Name: Clayre Fathers on 2016-10-15 14:44:34  
Comments:
- 
101. Name: Leslie Tincher on 2016-10-15 14:46:34  
Comments:
- 
102. Name: Melissa Beriker on 2016-10-15 14:49:53  
Comments: Yes! Keep our community safer.
- 
103. Name: Stefanie Trenchard on 2016-10-15 14:51:35  
Comments:
- 
104. Name: Ginny Borelli on 2016-10-15 14:58:48  
Comments:
- 
105. Name: Tina Molumphy on 2016-10-15 14:59:59  
Comments: This was way too close to home, I won't sleep well for many weeks to come.
- 
106. Name: Leeroy kloezeman on 2016-10-15 15:01:12  
Comments:
- 
107. Name: Nicole Rubin on 2016-10-15 15:02:00  
Comments:
- 
108. Name: Catherine Styer on 2016-10-15 15:02:41  
Comments:

- 
109. Name: Karen Parker on 2016-10-15 15:09:20  
Comments:
- 
110. Name: Hilary Giles on 2016-10-15 15:15:19  
Comments:
- 
111. Name: Erin McClenahan on 2016-10-15 15:15:53  
Comments:
- 
112. Name: Minnie Sarwal on 2016-10-15 15:16:09  
Comments:
- 
113. Name: Neil Weintraut on 2016-10-15 15:17:10  
Comments:
- 
114. Name: Gaja Frampton on 2016-10-15 15:18:42  
Comments:
- 
115. Name: Kay Erikson on 2016-10-15 15:18:50  
Comments: We support ALPR's
- 
116. Name: Patricia Law on 2016-10-15 15:19:51  
Comments:
- 
117. Name: Stephanie Russell on 2016-10-15 15:21:40  
Comments: Yes to this!
- 
118. Name: Rachel Berg on 2016-10-15 15:24:34  
Comments:
- 
119. Name: Jason Donahue on 2016-10-15 15:24:53  
Comments: We need to overcome the fear this town experiences due to repeated thefts. ALPR's will not entirely solve, but are an important step in the right direction.
- 
120. Name: Ellen Byrne on 2016-10-15 15:27:32  
Comments:
- 
121. Name: Holly Nybo on 2016-10-15 15:32:22  
Comments:
- 
122. Name: Rebecca Lynn on 2016-10-15 15:35:40

Comments: Yes! Please do this. They have been effective in Tiburon and given the lack of lights, large lots and limited ways in and out, this seems like a no brainer. Page 54

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123. Name: Dave Howes on 2016-10-15 15:36:02  
Comments: I don't see any down side.

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124. Name: Barbara Kaiser on 2016-10-15 15:37:08  
Comments:

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125. Name: Sigal T on 2016-10-15 15:37:58  
Comments:

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126. Name: Michelle Breiner on 2016-10-15 15:43:23  
Comments:

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127. Name: Amanda smoot on 2016-10-15 15:50:22  
Comments:

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128. Name: Sangini Majmudar Bedner on 2016-10-15 15:51:00  
Comments: We are 100% dedicated to the safety of our residents. We are local PV.

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129. Name: Ursula B on 2016-10-15 15:53:43  
Comments: It is high time to install ALPRs.

---

130. Name: Jeanne Kunz on 2016-10-15 15:53:58  
Comments: Count 3 adults here STRONGLY in support of installing ALPERS in Portola Valley. Twice we have promptly called Sheriff re VERY suspicious cars and they responded quickly, however not in time to apprehend or spot. It takes more than calling to catch these predators! They are out of sight in seconds. And while neighborhood Watch programs are an aid, they aren't practical for many of us who cannot view our neighboring houses. Incidents vary dramatically; it would take an armed guard stationed at each doorstep to insure any level of safety. We at least deserve the aid of ALPERS.

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131. Name: Stuart Oremland on 2016-10-15 15:54:43  
Comments: two violent home invasions , in a short time period, in an area where violent home invasions used to be an extreme rarity - something that even incrementally, helps the police, is worthwhile

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132. Name: Laura Clarkson on 2016-10-15 15:56:52  
Comments:

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133. Name: Erin and Bubba Murarka on 2016-10-15 16:00:44  
Comments: We have had a suspicion visitor to our home on. They have not

been caught to our knowledge but think ALPRs would have deterred or helped catch them as we believe they were repeat burglars based on other reports from our neighbors.

- 
134. Name: Erika Rottenberg on 2016-10-15 16:05:59  
Comments:
- 
135. Name: Mary falore on 2016-10-15 16:09:08  
Comments: Move fast on this!!!!!!  
Our community is scared!
- 
136. Name: Martha Morrell on 2016-10-15 16:09:26  
Comments:
- 
137. Name: Stephen Zadesky on 2016-10-15 16:20:05  
Comments: Let's not wait for another incident before taking action. The unique geography of our town makes this technology an excellent deterrent.
- 
138. Name: Mary Waters-Sayer on 2016-10-15 16:23:21  
Comments: We must act immediately before any more people are victimized. ALPRs have proven effective in many other communities in California (see Kentfield).
- 
139. Name: Kristen Cheng on 2016-10-15 16:26:12  
Comments:
- 
140. Name: Teri Wolf on 2016-10-15 16:28:38  
Comments: I would sleep better knowing there is an effective crime deterrent like this in place.
- 
141. Name: Louise Gould on 2016-10-15 16:31:49  
Comments: We can't come to evening meetings and hope we can be represented at the next one by signing this petition.  
Thank you.
- 
142. Name: Richard Zeren on 2016-10-15 16:36:01  
Comments: As a Ladera resident, I'd prefer the readers be installed on Alpine Rd. between 280 and La Cuesta Drive. I'm willing to contribute a per-capita amount to fund them.
- 
143. Name: Kim zamboldi on 2016-10-15 16:36:10  
Comments:
- 
144. Name: Elizabeth Gillbrand on 2016-10-15 16:40:23

## Comments:

- 
145. Name: Rosalie Cornew on 2016-10-15 16:41:11  
Comments:
- 
146. Name: Jacqueline Kubicka on 2016-10-15 16:49:30  
Comments:
- 
147. Name: Jennifer Hooper on 2016-10-15 16:54:29  
Comments:
- 
148. Name: Natasha Kurtova on 2016-10-15 16:55:50  
Comments:
- 
149. Name: Todd and Erika White on 2016-10-15 16:59:36  
Comments:
- 
150. Name: Lisa Vito Palermo on 2016-10-15 17:02:56  
Comments:
- 
151. Name: Jim and Maureen Sansbury on 2016-10-15 17:05:47  
Comments:
- 
152. Name: Suchitra Shah on 2016-10-15 17:09:40  
Comments:
- 
153. Name: Taylor Hinshaw on 2016-10-15 17:21:14  
Comments: no brainer. While we're at it, I would support making it for residents to install security fences, driveway gates and exterior lighting. There is a reason why the crime wave is happening in PV and not woodside, Los altos hills and atherton. Those properties are typically much more secure and difficult to access.
- 
154. Name: Brenda and Greg Munks on 2016-10-15 17:21:28  
Comments: We r Pv residents and absolutely support installation of ALPR's
- 
155. Name: Diane shattuck on 2016-10-15 17:38:14  
Comments:
- 
156. Name: Julie seipp on 2016-10-15 17:55:39  
Comments:
- 
157. Name: Charles Z on 2016-10-15 18:05:08



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158. Name: Danielle Z on 2016-10-15 18:05:51  
Comments:

---

159. Name: Sally Screven on 2016-10-15 18:26:42  
Comments:

---

160. Name: Heather Prella on 2016-10-15 18:41:14  
Comments:

---

161. Name: Frederick Prella on 2016-10-15 18:53:45  
Comments:

---

162. Name: Jocelyn Swisher on 2016-10-15 19:01:19  
Comments:

---

163. Name: Jeff Garver on 2016-10-15 19:30:51  
Comments:

---

164. Name: Brian Harley on 2016-10-15 19:53:15  
Comments:

---

165. Name: Kellen Riley on 2016-10-15 20:00:10  
Comments:

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166. Name: Martha Josephson on 2016-10-15 20:01:10  
Comments: Pls install the readers.

---

167. Name: Jon Carter on 2016-10-15 20:09:50  
Comments:

---

168. Name: Stig Nybo on 2016-10-15 20:10:18  
Comments: Please install!

---

169. Name: Anne Hillman and George Comstock on 2016-10-15 20:26:43  
Comments: Thank you for organizing this petition!

---

170. Name: Hector Ribera on 2016-10-15 20:29:57  
Comments:

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171. Name: Joi Deaser on 2016-10-15 20:39:12

- 
172. Name: Shameela Rizvi on 2016-10-15 20:54:11  
Comments:
- 
173. Name: Ching Wu on 2016-10-15 21:05:53  
Comments:
- 
174. Name: Tobias Freccia on 2016-10-15 21:22:53  
Comments:
- 
175. Name: Bruce Kubicka on 2016-10-15 21:29:23  
Comments:
- 
176. Name: Tammy Crown on 2016-10-15 21:52:48  
Comments:
- 
177. Name: Alice Schenk on 2016-10-15 22:08:55  
Comments:
- 
178. Name: Jaya Virmani on 2016-10-15 22:24:18  
Comments:
- 
179. Name: Harold Shattuck on 2016-10-15 22:29:10  
Comments:
- 
180. Name: Kathy and Mike Scandalios on 2016-10-15 22:32:58  
Comments: Thank you for coordinating & please install the ALPR's. I appreciate Greg Munk's feedback & I feel that if he supports ALPRs so should the town.
- 
181. Name: Joel Phillips on 2016-10-15 22:53:56  
Comments:
- 
182. Name: Elizabeth Cullinan on 2016-10-15 23:22:31  
Comments:
- 
183. Name: Thomas Cullinan on 2016-10-15 23:24:06  
Comments:
- 
184. Name: Dan Cornew on 2016-10-16 00:04:29  
Comments: Everything helps. So lets do what we can.
-

185. Name: John Richardson on 2016-10-16 00:10:02

Comments:

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186. Name: Gary Godfrey on 2016-10-16 00:13:57

Comments:

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187. Name: Emily C Kapur on 2016-10-16 01:18:19

Comments:

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188. Name: Paul Kapur on 2016-10-16 01:18:50

Comments:

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189. Name: Rachel Bright on 2016-10-16 01:32:21

Comments:

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190. Name: Christopher White on 2016-10-16 01:34:48

Comments:

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191. Name: Matt Gebhart on 2016-10-16 01:38:48

Comments:

---

192. Name: Jacqueline Howe on 2016-10-16 01:38:49

Comments:

---

193. Name: Bradley Howe on 2016-10-16 01:41:19

Comments:

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194. Name: Cynthia Dorrell on 2016-10-16 01:45:00

Comments:

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195. Name: Hilary Gebhart on 2016-10-16 02:31:54

Comments:

---

196. Name: Claudia Mazzetti on 2016-10-16 03:31:49

Comments:

---

197. Name: Steve Nash on 2016-10-16 04:54:48

Comments:

---

198. Name: Mark Fletcher on 2016-10-16 05:07:48

Comments:

---

199. Name: Stephen Gillett on 2016-10-16 05:08:06  
Comments: PV Resident
- 
200. Name: Ryan McGinnis on 2016-10-16 05:09:33  
Comments:
- 
201. Name: Kristin Dragoo on 2016-10-16 05:10:22  
Comments:
- 
202. Name: Michael Chang on 2016-10-16 05:26:10  
Comments:
- 
203. Name: Cathy Zoi on 2016-10-16 05:44:55  
Comments:
- 
204. Name: Jennifer Gamel on 2016-10-16 05:45:42  
Comments:
- 
205. Name: John Barksdale on 2016-10-16 05:57:14  
Comments:
- 
206. Name: Sharon Shaffer on 2016-10-16 05:59:21  
Comments:
- 
207. Name: Patrick McCallum on 2016-10-16 06:02:10  
Comments:
- 
208. Name: Jim MacDonald on 2016-10-16 06:51:07  
Comments:
- 
209. Name: Wendy Hafkenschiel on 2016-10-16 07:09:14  
Comments: I agree, if Greg Munks and other local law enforcement recommend ALPERs, then let's do it.
- 
210. Name: David Yang on 2016-10-16 07:21:20  
Comments:
- 
211. Name: Janet Mountjoy on 2016-10-16 07:50:32  
Comments:
- 
212. Name: Ron Espeseth on 2016-10-16 11:59:16  
Comments:

- 
213. Name: Larry Tesler on 2016-10-16 14:13:26  
Comments:
- 
214. Name: Glenn Reid on 2016-10-16 14:28:11  
Comments:
- 
215. Name: Lisa and Daniel Hill on 2016-10-16 14:38:50  
Comments:
- 
216. Name: Joan Finnigan on 2016-10-16 15:03:21  
Comments:
- 
217. Name: Michelle Rapp on 2016-10-16 15:07:47  
Comments: We support the use of ALPR as a tool for crime deterrence
- 
218. Name: Eiri Inenaga on 2016-10-16 15:17:11  
Comments: Very important for the safety of our community!
- 
219. Name: Kevin lynch on 2016-10-16 15:19:10  
Comments:
- 
220. Name: Todd Reimund on 2016-10-16 15:33:40  
Comments:
- 
221. Name: Kathryn Hall on 2016-10-16 15:36:32  
Comments: I support installing a camera system
- 
222. Name: Karin Wick on 2016-10-16 16:00:47  
Comments: I support the installation and use of ALPRs. Let's make our community safe again.
- 
223. Name: Cathy Carlson on 2016-10-16 16:02:58  
Comments:
- 
224. Name: Mark Carlson on 2016-10-16 16:05:07  
Comments:
- 
225. Name: Sue and Gene Chaput on 2016-10-16 16:09:40  
Comments: We are in favor of installing ALPRs in the Town of PV (and have been since Day 1). They have proven to be effective crime stoppers/solvers and a strong deterrent

to future events. Grants are available to help finance the installations as this seems to be a major PV Council concern. Let's move forward. Page 62

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226. Name: Nancy Thompson on 2016-10-16 16:18:02  
Comments:

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227. Name: Ted Walker on 2016-10-16 16:20:49  
Comments:

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228. Name: Soa Tsung on 2016-10-16 16:21:48  
Comments:

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229. Name: Ezra Scheff on 2016-10-16 16:22:06  
Comments:

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230. Name: Ann Ganesan on 2016-10-16 16:46:18  
Comments: I am signing this mostly based on Greg Munk's comments as I believe he has a good understanding of the pros and cons of ALPRs.

---

231. Name: Denise Lautmann on 2016-10-16 16:49:22  
Comments: I wholeheartedly support the installation of ALPR's!

---

232. Name: Ajit Shah on 2016-10-16 16:57:39  
Comments:

---

233. Name: Becky Hilderbrand on 2016-10-16 17:02:31  
Comments:

---

234. Name: Paul Russell on 2016-10-16 17:03:35  
Comments: Please give this immediate approval

---

235. Name: Kay and Barry Blocker on 2016-10-16 17:19:06  
Comments: Please install as soon as possible. And I hope the residents of Ladera can be included.

---

236. Name: Kathy Feldman on 2016-10-16 17:22:42  
Comments:

---

237. Name: Steve Rowe on 2016-10-16 17:24:45  
Comments: Absolutely approve installation of ALPR's. I assume it will benefit Los Trancos/Vista Verde area as well.

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238. Name: Cheryl Erickson on 2016-10-16 17:25:40  
Comments:
- 
239. Name: Michele Turner on 2016-10-16 17:33:33  
Comments:
- 
240. Name: Jamie Spencer on 2016-10-16 17:40:12  
Comments: I live, although I have a PV mailing address. This would definitely benefit me, as well. Not sure my vote would count.
- 
241. Name: Matthew Hall on 2016-10-16 17:52:24  
Comments:
- 
242. Name: Laura symon on 2016-10-16 17:55:50  
Comments:
- 
243. Name: Marion Rittler on 2016-10-16 18:01:31  
Comments: I support this as well as other crime deterrent measures. We live at in PV
- 
244. Name: Gerald Marxman on 2016-10-16 18:03:59  
Comments:
- 
245. Name: Darci Reimund on 2016-10-16 18:19:56  
Comments:
- 
246. Name: Tracy Jones on 2016-10-16 18:20:15  
Comments:
- 
247. Name: Monika Cheney on 2016-10-16 18:36:41  
Comments:
- 
248. Name: Paul Wick on 2016-10-16 18:51:07  
Comments: Do the right thing to make PV safe again.
- 
249. Name: Wayne C Schar on 2016-10-16 19:33:16  
Comments:
- 
250. Name: Winnie Chan on 2016-10-16 19:44:09  
Comments:
- 
251. Name: Anu khatod on 2016-10-16 20:02:11

- 
252. Name: Dale Pfau on 2016-10-16 20:20:33  
Comments: Fully support ALPR's in Portola Valley. Always have.
- 
253. Name: Vanessa Maffia on 2016-10-16 20:36:30  
Comments:
- 
254. Name: Kris Moriarty on 2016-10-16 20:39:27  
Comments:
- 
255. Name: Michael Maffia on 2016-10-16 20:44:03  
Comments:
- 
256. Name: julie dickerson on 2016-10-16 21:14:31  
Comments:
- 
257. Name: Andrew R Byrne on 2016-10-16 21:15:47  
Comments:
- 
258. Name: Colleen Barton on 2016-10-16 21:17:42  
Comments:
- 
259. Name: Pamela Northen-Kelly on 2016-10-16 21:19:33  
Comments: In light of the recent violent home invasion I give my 100 percent support for ALPR's.
- 
260. Name: Allison Watten on 2016-10-16 21:24:06  
Comments:
- 
261. Name: Sangini Majmudar Bedner on 2016-10-16 21:44:10  
Comments:
- 
262. Name: Peter and Kathryn Fitzgerald on 2016-10-16 21:49:09  
Comments: As homeowners who have been burglarized we support the use of automated license plate readers in an effort to keep our neighborhoods safe.
- 
263. Name: Nelly Emmerson on 2016-10-16 21:49:25  
Comments: I 100% support the immediate installation of ALPR in Portola Valley. With Greg Munks behind this, it seems the best way to assist law enforcement in our community. I live in PV.
-



264. Name: Vera Nelson on 2016-10-16 21:55:04  
Comments:

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265. Name: Kathryn Crawford on 2016-10-16 22:33:19  
Comments: Totally support ALPR's in Portola Valley.

---

266. Name: Kerry Brown on 2016-10-16 22:55:34  
Comments: Big Data is advancing rapidly, and the efficiency of correlating plates to potential people of interest will only improve with time. Driving is a privilege and the roads are public.

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267. Name: Suzanne Pfeffer on 2016-10-16 23:05:49  
Comments:

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268. Name: Em on 2016-10-16 23:11:17  
Comments:

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269. Name: Damo on 2016-10-16 23:14:54  
Comments:

---

270. Name: Rosanna casper on 2016-10-16 23:29:58  
Comments:

---

271. Name: Susan and Mike Mokolke on 2016-10-16 23:33:56  
Comments:

---

272. Name: Michelle Walker on 2016-10-16 23:40:35  
Comments:

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273. Name: robin murray on 2016-10-16 23:48:40  
Comments:

---

274. Name: Heather Asborn on 2016-10-17 01:46:37  
Comments:

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275. Name: Firouzeh Murray on 2016-10-17 03:07:31  
Comments:

---

276. Name: Todd Scheuer on 2016-10-17 03:26:39  
Comments:

---

277. Name: Karen Askey on 2016-10-17 03:38:54

- 
278. Name: Craig Sander on 2016-10-17 03:44:34  
Comments:
- 
279. Name: Don Creevy MD on 2016-10-17 04:05:25  
Comments:
- 
280. Name: Ginger Creevy on 2016-10-17 04:07:44  
Comments:
- 
281. Name: Lela Blankenberg on 2016-10-17 04:12:23  
Comments:
- 
282. Name: Elizabeth Graver on 2016-10-17 05:02:30  
Comments:
- 
283. Name: Vidya Setlur on 2016-10-17 06:25:40  
Comments: I absolutely support ALPRs as one of many ways to keep our town safe.
- 
284. Name: Lynn Deutsch on 2016-10-17 15:40:21  
Comments:
- 
285. Name: Richard Zamboldi on 2016-10-17 15:41:19  
Comments: Need a complete review and solution with input from sheriff, please.
- 
286. Name: Laural Lynch on 2016-10-17 16:04:07  
Comments:
- 
287. Name: Melanie Raanes on 2016-10-17 16:29:05  
Comments:
- 
288. Name: Jennnifer Scher on 2016-10-17 16:33:09  
Comments:
- 
289. Name: Linda Wong on 2016-10-17 16:49:25  
Comments:
- 
290. Name: Lyndsay Lyle on 2016-10-17 17:43:00  
Comments: Supportive of ALPRs
- 
291. Name: Aisha Gillett on 2016-10-17 17:56:28

- 
292. Name: Tina Pidwell on 2016-10-17 19:41:28  
Comments:
- 
293. Name: Leonie Walker on 2016-10-17 21:36:06  
Comments:
- 
294. Name: jeannie bickell on 2016-10-17 22:03:49  
Comments:
- 
295. Name: mike green on 2016-10-17 22:34:07  
Comments: Better than "Neighbor watch" as many of our driveways are very shrouded, no one is looking out 7/24 hours, home cameras as costly, may not get license plates at night, and if the intruder parks down the street a bit, they are no effective, what if the crime is a kidnapping for random off the street, and with Arasterdo being Santa Clara, calling 911 to San Mateo, gives the intruders an easy out on Arasterdo to Page mill
- 
296. Name: Karen Gregory on 2016-10-17 23:25:01  
Comments:
- 
297. Name: Bill Leckonby on 2016-10-17 23:36:53  
Comments: Please act quickly!
- 
298. Name: Charles Walker on 2016-10-17 23:50:15  
Comments:
- 
299. Name: Alejandro Zaffaroni on 2016-10-18 00:06:24  
Comments:
- 
300. Name: Nancy L Bates on 2016-10-18 02:43:38  
Comments:
- 
301. Name: Joyce Byrne on 2016-10-18 02:49:37  
Comments:
- 
302. Name: Bill Youstra on 2016-10-18 02:53:14  
Comments:
- 
303. Name: Mark Sutherland on 2016-10-18 03:20:54  
Comments: ALPRs have been highly recommended by our own law enforcement.
-

304. Name: Kristi Patterson on 2016-10-18 03:22:19  
Comments:
- 
305. Name: herman bates on 2016-10-18 13:57:37  
Comments:
- 
306. Name: Azenith Smith on 2016-10-18 22:06:39  
Comments: Hi, I'm Azenith Smith a reporter with KTVU. We are interested in doing a news story. Could the person who started this petition give me a call at (510) 206-5593. Thank you, Azenith
- 
307. Name: Fred Kish on 2016-10-18 22:56:48  
Comments: We have now advertised that PV has no cameras, inviting crime into our neighborhoods. The results are obvious. This needs to be corrected ASAP.
- 
308. Name: Jacqueline Kish on 2016-10-18 23:04:27  
Comments:
- 
309. Name: Michael Chang on 2016-10-18 23:34:08  
Comments: I support the use of ALPRs in PV
- 
310. Name: Daniel Oros on 2016-10-18 23:42:25  
Comments:
- 
311. Name: Virginia Huffman on 2016-10-18 23:45:29  
Comments: Let's keep PV safe as we can.
- 
312. Name: Kwok Lau on 2016-10-19 00:41:43  
Comments:
- 
313. Name: Mary Birkel on 2016-10-19 14:51:45  
Comments:
- 
314. Name: Cayley Torgeson on 2016-10-20 02:29:48  
Comments: I completely support ALPRs in Portola Valley.
- 
315. Name: Leslie skanberg on 2016-10-20 14:24:08  
Comments:
- 
316. Name: Wendy Tomlin-Hess on 2016-10-20 14:24:12  
Comments: I very much support the use of ALPRs in Portola Valley.
-

317. Name: Allison Kroeger on 2016-10-20 14:43:18  
Comments:

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318. Name: Cecilia Beresford on 2016-10-20 15:01:49  
Comments: I strongly support this petition to use ALPRs in Portola Valley.

---

319. Name: Steven Rubinstein on 2016-10-20 16:34:59  
Comments:

---

320. Name: Eric Arends on 2016-10-20 16:41:45  
Comments:

---

321. Name: Renata L Dionello on 2016-10-20 18:00:34  
Comments:

---

322. Name: Alexa zadesky on 2016-10-20 20:00:14  
Comments: Let's give the police some more tools to help solve crimes!

---

323. Name: Nancy Coupal on 2016-10-21 02:45:16  
Comments: We need to do whatever it takes to stop the home invasions.

---

324. Name: Robert Hess on 2016-10-21 04:43:23  
Comments:

---

325. Name: Herb Schilling on 2016-10-23 05:11:29  
Comments:

---

326. Name: Valerie London on 2016-10-23 22:26:33  
Comments:

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# Home Security Checklist

Use this as a guide as you check your home for safety measures. Boxes marked “no” indicate areas where you could take action to improve your home’s security. These are just some of the steps you can take to decrease the likelihood that you or your home is targeted.

## Exterior Doors

- |   | Yes                      | No                       |
|---|--------------------------|--------------------------|
| All doors are locked at night and every time we leave the house—even if it’s just for a few minutes.              | <input type="checkbox"/> | <input type="checkbox"/> |
| Doors are solid hardwood or metal-clad.   | <input type="checkbox"/> | <input type="checkbox"/> |
| Doors feature wide-angle peepholes at heights everyone can use.   | <input type="checkbox"/> | <input type="checkbox"/> |
| If there are glass panels in or near our doors, they are reinforced in some way so that they cannot be shattered. | <input type="checkbox"/> | <input type="checkbox"/> |
| All entryways have a working, keyed entry lock and sturdy deadbolt lock installed into the frame of the door.     | <input type="checkbox"/> | <input type="checkbox"/> |
| Spare keys are kept with a trusted neighbor, not under a doormat or planter, on a ledge, or in the mailbox.       | <input type="checkbox"/> | <input type="checkbox"/> |

## Garage and Sliding Door Security

- |   |                          |                          |
|---|--------------------------|--------------------------|
| The door leading from the attached garage to the house is solid wood or metal-clad and protected with a quality keyed door lock and deadbolt. | <input type="checkbox"/> | <input type="checkbox"/> |
| The overhead garage door has a lock so that we do not rely solely on the automatic door opener to provide security.                           | <input type="checkbox"/> | <input type="checkbox"/> |
| Garage doors are all locked when leaving the house.   | <input type="checkbox"/> | <input type="checkbox"/> |
| The sliding glass door has a strong, working key locks.   | <input type="checkbox"/> | <input type="checkbox"/> |
| A dowel or a pin to secure a glass door has been installed to prevent the door from being shoved aside or lifted off the track.               | <input type="checkbox"/> | <input type="checkbox"/> |
| The sliding door is locked every night and each time we leave the house.  | <input type="checkbox"/> | <input type="checkbox"/> |

## Protecting Windows

- |  |                          |                          |
|--|--------------------------|--------------------------|
| Every window in the house has a working key lock or is securely pinned.            | <input type="checkbox"/> | <input type="checkbox"/> |
| Windows are always locked, even when they are opened a few inches for ventilation. | <input type="checkbox"/> | <input type="checkbox"/> |

## Outdoor Security

- |  |                          |                          |
|--|--------------------------|--------------------------|
| Shrubs and bushes are trimmed so there is no place for someone to hide.                      | <input type="checkbox"/> | <input type="checkbox"/> |
| There are no dark areas around our house, garage, or yard at night that would hide prowlers. | <input type="checkbox"/> | <input type="checkbox"/> |
| Every outside door has a bright, working light to illuminate visitors.                       | <input type="checkbox"/> | <input type="checkbox"/> |

*continued on back*

- Floodlights are used appropriately to ensure effective illumination.
- Outdoor lights are on in the evening—whether someone is at home or not or a photocell or motion-sensitive lighting system has been installed.
- Our house number is clearly displayed so police and other emergency vehicles can find the house quickly.

### **Security When Away From Home**

Yes No

- At least two light timers have been set to turn the lights on and off in a logical sequence, when we are away from home for an extended time period.
- The motion detector or other alarm system (if we have one) has been activated when we leave home.
- Mail and newspaper deliveries have been stopped or arrangements for a neighbor/friend to pick them up have been made when we go away from home for a period of time.
- A neighbor has been asked to tend the yard and watch our home when we are away.

### **Outdoor Valuables and Personal Property**

Yes No

- Gate latches, garage doors, and shed doors are all locked with high-security, laminated padlocks.
- Gate latches, garage doors, and shed doors are locked after every use.
- Grills, lawn mowers, and other valuables are stored in a locked garage or shed, or if left out in the open, are hidden from view with a tarp and securely locked to a stationary point.
- Every bicycle is secured with a U-bar lock or quality padlock and chain.
- Bikes are always locked, even if we leave them for just a minute.
- Firearms are stored unloaded and locked in storage boxes and secured with trigger guard locks.
- Valuable items, such as television, stereos, and computers have been inscribed with identifying number approved by local police.
- Our home inventory is up-to-date and includes pictures. A complete copy is kept somewhere out of the house.

#5

There are no written materials for Council Liaison Committee and Regional Agencies Reports



#6

There are no written materials for Town Manager Report

## **TOWN COUNCIL WEEKLY DIGEST**

**Friday – October 28, 2016**

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1. Agenda (Action) – Town Council – Wednesday, October 26, 2016
2. Agenda – Bicycle, Pedestrian & Traffic Safety Committee – Wednesday, November 2, 2016
3. Agenda – Planning Commission – Wednesday, November 2, 2016
4. Monthly Meeting Schedule for November 2016
5. Petition received on Monday, October 24, 2016 – Re: Support of Installation of Automated License Plate Readers in Town
6. Invitation to Council of Cities Dinner Meeting – Friday, November 18, 2016
7. [Article – McKinsey Report Offers 15 Big Ideas for Tackling California's Housing Crisis](#)

**Attached Separates (Council Only)**  
*(placed in your town hall mailbox)*

1. None



# TOWN OF PORTOLA VALLEY Page 75

**6:00 PM – Special Meeting of the Town Council**

**7:00 PM – Regular Town Council Meeting**

**Wednesday, October 26, 2016**

**The Sequoias**

**501 Portola Road, Portola Valley, CA 94028**

## **ACTION AGENDA**

### **6:00 PM - CALL TO ORDER AND ROLL CALL**

Councilmember Aalfs, Councilmember Wengert, Councilmember Richards, Vice Mayor Hughes and Mayor Derwin

***All Present***

### **ORAL COMMUNICATIONS**

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

***None***

### **BROWN ACT REFRESHER TRAINING**

***Town Attorney Prince presented the Council with a refresher course on the Brown Act***

**ADJOURNMENT: 6:48 pm**

### **7:00 PM REGULAR MEETING AGENDA - CALL TO ORDER AND ROLL CALL**

Councilmember Aalfs, Councilmember Wengert, Councilmember Richards, Vice Mayor Hughes and Mayor Derwin

***All Present***

### **ORAL COMMUNICATIONS**

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

1. **PRESENTATION** – Proclamation Congratulating the Woodside Priory on its 60<sup>th</sup> Anniversary

***The Mayor presented Tim Molak Head of School for the Woodside Priory with the proclamation***

### **CONSENT AGENDA**

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

2. **Approval of Minutes** – October 12, 2016
3. **Approval of Warrant List** – October 26, 2016
4. **Appointment by Mayor** – Request for Appointment of a Member to the Conservation Committee
5. **Report by Administrative Services Manager** – FYE 06/30/16 Interfund Transfer
6. **Recommendation by Town Clerk** – Resolution Adopting SB 415 California Voter Participation Rights Act
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Moving to Even-Numbered Year Elections in Accordance with the California Voter Participation Rights Act (Resolution 2712-2016)
7. **Report by Town Manager** - Survey of Residents regarding Automatic License Plate Readers

***Items 2 – 7 Approved 5-0***

### **REGULAR AGENDA**

### **STAFF REPORTS AND RECOMMENDATIONS**

8. **Report by Administrative Services Manager** – Update on 2015 –'16 Actuals

**Susan Cope Administrative Services Manager presented the Council with an update on 2015 – '16 Actuals**

**9. Recommendation by Town Manager – Proposal to Leave SAMCAT**

**The Council approved to withdraw from San Mateo County Telecommunications Committee (SAMCAT)**

### **PUBLIC HEARING**

**10. PUBLIC HEARING - Recommendation by Deputy Building Inspector – Adoption of the 2016 California Building Code**

- (a) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of the Portola Valley Amending 15.04.20 [Amendments to the Building Code], and 15.04.030 [Administration of the Building Code] of Chapter 15.04 [Building Code] of Title 15 [Buildings and Construction] of the Portola Valley Municipal Code (Ordinance \_\_)

**First Reading Approved 5-0, Second Reading scheduled for the December 14, 2016 Town Council agenda**

**11. Recommendation by Sustainability & Special Projects Manager – Review and Adopt Ordinance and Related Findings to Amend Chapter 15.10 [Green Building] of the Portola Valley Municipal Code**

- (a) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of Portola Valley Amending Chapter 15.10 [Green Building] of Title 15 [Buildings and Construction] of the Portola Valley Municipal Code (Ordinance No. \_\_)

**Council directed staff to amend the ordinance to include an individual category, with some exemptions, for Second Units. First Reading of amended ordinance is scheduled for the December 14, 2016 Town Council agenda**

**12. Recommendation by Public Works Director - Ad-Hoc Committee Recommendation for Appropriate Signage to address Roadside Parking on Portola Road at Windy Hill Preserve and Authorize Parking Citation Infraction Amount**

**Approved 5-0**

**13. COUNCIL LIAISON COMMITTEE AND REGIONAL AGENCIES REPORTS**

**Report by Town Council Members –** Brief announcements or reports on items of significance for the entire Town Council arising out of liaison appointments to both in-town and regional committees and initiatives. *There are no written materials and the Town Council does not take action under this agenda item.*

**Councilmember Aalfs –**

**Peninsula Clean Energy is almost through its first phase of enrollment, those began with meter reads in October, with sixty thousand accounts that are now active and online.**

**Councilmember Wengert -**

**Attended four Select Committee meetings and one Airport Roundtable meeting. The final report is now available on all Congress Members sites. Public comments are now being taken.**

**Councilmember Richards –**

**Attended an Emergency Preparedness Committee heard a presentation from the County Emergency Preparedness Physician. The Committee held additional radio training and will review the Emergency Operations Plan at its November 10 meeting. They committee also discussed the possibility of an additional ham radio.**

**Vice Mayor Hughes –**

**At the October 19th Planning Commission meeting, Nicholas Targ and Judith Hasko were named representatives for the Ad-Hoc Housing Committee. Also on the agenda was the preliminary review for the Alpine Hills Clubhouse as well as a review of setback, parking, light spill, noise and height issues with the Windmill School project.**

**Mayor Derwin –**

**Attended a Water Conservation Committee meeting. The committee discussed faux smart water meters and finalizing the greywater manual. The next Native Garden Tour is scheduled for spring of 2017.**

**C/CAG meeting on October 13th heard a presentation on the Home for All initiative. Also presented was C/CAG program highlights, where each piece of C/CAG gives a report; storm water, transportation, and energy.**

**14. Town Manager Report**

**Town Manager Dennis reported that the vernal pool project at Spring Down property has begun. Town of Woodside and Portola Valley co-wrote a letter to Cal Water regarding dissatisfaction with the lack of water pressure from fire**

*hydrants/testing. The next scheduled meeting of the Town Center Master Plan Ad-Hoc Committees is Wednesday, November 9<sup>th</sup>. Members of the Conservation, Parks & Recreation and Water Conservation Committees will form a subcommittee to look at possible long term solutions for an extended drought and its effects on town fields. Cal Water has completed its water main project and will begin paving on November 4<sup>th</sup>. AT&T is planning to relocate the service lines inside the existing CEV, across from Ford Field, to eliminate the past issue of flooding. Town Manager Dennis thanked Lieutenant Corpus and the entire Sheriff's Department for being an outstanding partner to this community for many years and most recently, for their efforts with regard to current town safety issues.*

#### **WRITTEN COMMUNICATIONS**

15. **Town Council Digest** – October 14, 2016

*None*

16. **Town Council Digest** – October 21, 2016

*#3 – Council agreed they are sorry to hear of Jean Eastman's resignation*

*#4 – Staff will advertise tomorrow for the open positions on the Ad-Hoc Committee for Housing*

*#9 – Mayor Derwin will attend "Java with Jerry" on Friday October 28, 2016*

**ADJOURNMENT: 8:51 pm**

#### **ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

#### **AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall. In accordance with SB343, Town Council agenda materials, released less than 72 hours prior to the meeting, are available to the public at Town Hall, 765 Portola Road, Portola Valley, CA 94028.

#### **SUBMITTAL OF AGENDA ITEMS**

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

#### **PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s).



**TOWN OF PORTOLA VALLEY**  
**Bicycle, Pedestrian and Traffic Safety**  
**Committee Meeting**  
**Wednesday, November 2, 2016 – 8:15 AM**  
**Historic Schoolhouse**  
**765 Portola Road, Portola Valley, CA**

**MEETING AGENDA**

1. Roll Call
2. Oral Communications
3. Approve Minutes of the October 5, 2016 meeting
4. Sheriff's Report –
  - 1) Accidents and Citations
  - 2) Updated requests for Law enforcement presence, as required for School and school crossing locations, Officer presence for 2016-17 school year.
5. Public Works Report:
6. Windy Hill Ad-Hoc Committee concerning parking control signage on Portola Road:
  - 1) Review of the Ad-Hoc Committee meeting held on October 12<sup>th</sup>, 2016.
  - 2) Review of recommendation to Portola Valley Town Council (Signage changes).
7. Alpine Road Trail
  - 1) Meeting arranged with MPROSD to discuss trail expansion within the former Woods property. Wednesday, November 16<sup>th</sup>. Town Manager Dennis and BPTS Committee Chair Ed Holland to attend.
8. Update on 2016 Outreach, events and teaching programs.
9. Matters Arising:
  - 1) General notice & request from Town Staff regarding meeting minutes
10. Time & Date for December 2016 meeting:  
Scheduled meeting is Wednesday, December 7, 2016, 8:25 am.
11. Adjournment



**TOWN OF PORTOLA VALLEY  
REGULAR PLANNING COMMISSION MEETING  
Wednesday, November 2, 2016 – 7:00 p.m.  
Council Chambers (Historic Schoolhouse)  
765 Portola Road, Portola Valley, CA 94028**

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**7:00 PM – REGULAR AGENDA**

1. Call to Order:
  2. Roll Call: Commissioners McKitterick, Targ, Von Feldt, Vice-Chair Gilbert, Chair Hasko
  3. Oral Communications:  
  
Persons wishing to address the Commission on any subject, not on the agenda, may do so now. Please note, however, the Commission is not able to undertake extended discussion or action tonight on items not on the agenda.
  4. New Business:
    - a. Study Session on Accessory Dwelling Units
  5. Commission, Staff, Committee Reports and Recommendations:
  6. Approval of Minutes: September 7, 2016 and October 19, 2016
  7. Adjournment:
- 

**ASSISTANCE FOR PERSONS WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Assistant Planner at 650-851-1700 ext. 211. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**AVAILABILITY OF INFORMATION**

Any writing or documents provided to a majority of the Town Council or Commissions regarding any item on this agenda will be made available for public inspection at Town Hall located 765 Portola Road, Portola Valley, CA during normal business hours.

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley branch of the San Mateo County Library located at Town Center.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge a proposed action(s) in court, you

may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described later in this agenda, or in written correspondence delivered to the Planning Commission at, or prior to, the Public Hearing(s).

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This Notice is posted in compliance with the Government Code of the State of California.

Date: October 28, 2016

CheyAnne Brown  
Planning Technician

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# Town of Portola Valley

Town Hall: 765 Portola Road, Portola Valley, CA 94028 Tel: (650) 851-1700 Fax: (650) 851-4677

## **NOVEMBER 2016 MEETING SCHEDULE**

Note: **Unless otherwise noted below and on the agenda, all meetings take place in the Historic Schoolhouse**, located at 765 Portola Road, Portola Valley, CA

### **TOWN COUNCIL – 7:00 PM** (Meets 2<sup>nd</sup> & 4<sup>th</sup> Wednesdays)

Wednesday, November 9, 2016

Wednesday, November 23, 2016

### **PLANNING COMMISSION – 7:00 PM** (Meets 1<sup>st</sup> & 3<sup>rd</sup> Wednesdays)

Council Liaison – Craig Hughes (for months October, November, December)

Wednesday, November 2, 2016

Wednesday, November 16, 2016

### **ARCHITECTURAL & SITE CONTROL COMMISSION - 7:00 PM** (Meets 2<sup>nd</sup> & 4<sup>th</sup> Mondays)

Council Liaison – Ann Wengert (for months October, November, December)

Monday, November 14, 2016

Monday, November 28, 2016

### **BICYCLE, PEDESTRIAN & TRAFFIC SAFETY COMMITTEE – 8:15 AM** (Meets 1<sup>st</sup> Wednesday of every month)

Council Liaison – Craig Hughes

Wednesday, November 2, 2016

### **CABLE & UTILITIES UNDERGROUNDING COMMITTEE – 8:15 AM** (Meets 2<sup>nd</sup> Thursday in months January, May and September)

Council Liaison – Craig Hughes

### **CONSERVATION COMMITTEE – 7:30 PM** (Meets 4<sup>th</sup> Tuesday)

Council Liaison – John Richards

Tuesday, November 22, 2016

### **CULTURAL ARTS COMMITTEE** – (Meets 2<sup>nd</sup> Thursday of every month)

Council Liaison – John Richards

Thursday, November 10, 2016

### **EMERGENCY PREPAREDNESS COMMITTEE – 8:00 AM** (Meets 2<sup>nd</sup> Thursday of every month)

EOC / Conference Room at Town Hall

Council Liaison – John Richards

Thursday, November 10, 2016

**FINANCE COMMITTEE**

Council Liaison – Ann Wengert  
As announced

**GEOLOGIC SAFETY COMMITTEE – 7:30 PM**

Council Liaison – Jeff Aalfs  
As announced

**HISTORIC RESOURCES COMMITTEE**

Council Liaison – Jeff Aalfs  
As announced

**NATURE AND SCIENCE COMMITTEE – 5:00 PM** (Meets 2<sup>nd</sup> Thursday of alternate even numbered months)

Council Liaison – Jeff Aalfs

**OPEN SPACE ACQUISITION ADVISORY COMMITTEE**

Council Liaison – Craig Hughes  
As announced

**PARKS & RECREATION COMMITTEE – 7:30 PM** (Meets 1st Monday)

Council Liaison – Ann Wengert  
Monday, November 7, 2016

**PUBLIC WORKS COMMITTEE**

Council Liaison – Jeff Aalfs  
As announced

**SUSTAINABILITY COMMITTEE**

Council Liaison – Ann Wengert  
As announced

**TOWN CENTER MASTER PLAN UPDATE AD-HOC COMMITTEE – 4:00 PM**

Council Liaisons – Ann Wengert and Craig Hughes  
Wednesday, November 9, 2016

**TRAILS & PATHS COMMITTEE – 8:15 AM** (2<sup>nd</sup> Tuesday of every month, or as needed)

Council Liaison – Jeff Aalfs  
Tuesday, November 8, 2016 – Special Meeting being held in the **Buckeye Room** of Community Hall

**WATER CONSERVATION COMMITTEE – 11:00 AM** (Meets 3<sup>rd</sup> Monday) in the

EOC / Conference Room at Town Hall  
Council Liaison – Maryann Derwin  
Monday, November 21, 2016



This petition has collected  
326 signatures  
using the online tools at [iPetitions.com](http://iPetitions.com)

Printed on 2016-10-24

## Portola Valley - Automated License Plate Readers

About this petition

Dear Portola Valley City Council,

Given the progressive and violent nature of recent home invasion robberies, we request that the city council immediately re-consider the use of Automated License Plate Readers (ALPR's) at town entry points. We request that this issue be given a very high priority for consideration and discussion at the next possible meeting date. While we recognize the limitations of ALPRs, we support their use in conjunction with other crime deterrent methods.

Thank you.

1. Name: Roham Zamanian on 2016-10-15 04:22:56

Comments:

---

2. Name: Taryn Lamm on 2016-10-15 04:27:55

Comments:

---

3. Name: Melissa Menge on 2016-10-15 04:29:16

Comments:

---

4. Name: Joanne Donsky on 2016-10-15 04:29:57

Comments: We hope to get ALPRs in Portola Valley!

---

5. Name: Leslie Kriese on 2016-10-15 04:30:31

Comments:

---

6. Name: Bob boyle on 2016-10-15 04:31:15

Comments:

---

7. Name: kathy lannin on 2016-10-15 04:36:54

Comments:

---

8. Name: Judy Leckonby on 2016-10-15 04:37:06

Comments:

---

9. Name: E Sanders on 2016-10-15 04:37:54

Comments:

---

10. Name: Phil and Felicity Taubman on 2016-10-15 04:41:14

Comments: Other email:

We both think that the expense is supportable and the value of the message sent by installing them is worth the price.

---

11. Name: Loni Austin on 2016-10-15 04:43:57

Comments: I strongly support installing ALPRs.

---

12. Name: Valerie Baldwin on 2016-10-15 04:46:17

Comments: I want to make our neighborhood safer.

---

13. Name: Bill Lu on 2016-10-15 04:46:43

Comments: My family strongly supports the use of ALPRs.

- 
14. Name: Louise emerson on 2016-10-15 04:48:53  
Comments:
- 
15. Name: Ted Leng on 2016-10-15 04:48:53  
Comments:
- 
16. Name: Cynthia Campbell on 2016-10-15 04:49:39  
Comments: protect our neighborhood
- 
17. Name: Johonna Katz on 2016-10-15 04:50:06  
Comments: We support alprs in Portola valley.
- 
18. Name: Tricia Christensen on 2016-10-15 04:50:40  
Comments:
- 
19. Name: Erika Demas on 2016-10-15 04:50:54  
Comments: I support license plate readers in Portola valley.
- 
20. Name: Mark Marchukov on 2016-10-15 04:52:15  
Comments:
- 
21. Name: Brent Austin on 2016-10-15 04:56:43  
Comments:
- 
22. Name: Laird Cagan on 2016-10-15 04:59:34  
Comments: With only 3 points of entry to Portola Valley, why wouldn't we video every car coming into our city. If the Sherriff wants us to "say something if we see something," the camera sees everything and you can go back to review after the crime.
- 
23. Name: Amod Setlur on 2016-10-15 04:59:41  
Comments: Strong support for ALPR.
- 
24. Name: Liz Poggi on 2016-10-15 04:59:56  
Comments: I support the purchase and use of ALPRs in Portola Valley.
- 
25. Name: Recha Bergstrom on 2016-10-15 05:00:22  
Comments:
- 
26. Name: Clay Baker on 2016-10-15 05:02:22  
Comments: I support the use of ALPRs; return the trailer, announce its use to the press
-

27. Name: Karen Urbanek on 2016-10-15 05:07:31  
Comments: I strongly support the use of ALPRs in Portola Valley.
- 
28. Name: Katherine Gilpin on 2016-10-15 05:08:13  
Comments: Yes for purchase and use of ALPRs.
- 
29. Name: Peter Tuxen Bisgaard on 2016-10-15 05:08:28  
Comments: I strongly support the ALPR's!
- 
30. Name: Stephanie Tuxen Bisgaard on 2016-10-15 05:09:23  
Comments: I strongly support the ALPR's!
- 
31. Name: Dolores Dolan on 2016-10-15 05:11:57  
Comments: This is the second time I have voted in favor of ALPR's for Portola Valley.
- 
32. Name: Alena Yang on 2016-10-15 05:11:59  
Comments:
- 
33. Name: Pilar Frank on 2016-10-15 05:13:22  
Comments: My family is in support of ALPR's.
- 
34. Name: Mary Jo Kloezeman on 2016-10-15 05:13:52  
Comments:
- 
35. Name: Sandi Engel on 2016-10-15 05:15:08  
Comments:
- 
36. Name: Andy Engel on 2016-10-15 05:17:50  
Comments:
- 
37. Name: Jami Worthington on 2016-10-15 05:18:18  
Comments: I support automatic license plate readers in our community.
- 
38. Name: Kirsty Byron on 2016-10-15 05:22:33  
Comments: Yes we should support this
- 
39. Name: Bud and Lynn Eisberg on 2016-10-15 05:24:54  
Comments: A sensible component to crime reduction especially with limited road access to the Town.
- 
40. Name: Lael Bajet on 2016-10-15 05:28:12  
Comments:

- 
41. Name: Sandra Lee on 2016-10-15 05:28:39  
Comments:
- 
42. Name: Christopher Atwood on 2016-10-15 05:35:37  
Comments: Ideally we would have no crime in our town. However, recent events indicate otherwise. ALPRs are one step in increasing community safety.
- 
43. Name: Teresa Godfrey on 2016-10-15 05:39:39  
Comments:
- 
44. Name: Hasan rizvi on 2016-10-15 05:44:01  
Comments:
- 
45. Name: Alyson Illich on 2016-10-15 05:45:11  
Comments:
- 
46. Name: Sylvia Thompson on 2016-10-15 05:49:16  
Comments: Yes, we support ALPRs for Portola Valley
- 
47. Name: Tina Nguyen on 2016-10-15 05:50:11  
Comments:
- 
48. Name: Kari Rust on 2016-10-15 06:01:08  
Comments:
- 
49. Name: Lynde alvarez on 2016-10-15 06:08:51  
Comments:
- 
50. Name: Christine Payne on 2016-10-15 06:10:56  
Comments:
- 
51. Name: Marjel Scheuer on 2016-10-15 06:13:07  
Comments:
- 
52. Name: Rol Lunardi on 2016-10-15 06:13:53  
Comments: Lets give it a try
- 
53. Name: Carol and Mark Sontag on 2016-10-15 06:18:35  
Comments: We support ALPR's in Portola Valley
- 
54. Name: Emily Melton on 2016-10-15 06:20:31



- 
55. Name: Martine Bennett on 2016-10-15 06:24:00  
Comments:
- 
56. Name: Robin Roy on 2016-10-15 06:35:34  
Comments:
- 
57. Name: Dr Bob Bauer on 2016-10-15 07:28:22  
Comments: PLEASE PLEASE add this tool that law enforcement asks PV to provide for our protection!
- 
58. Name: Rosylnd Bauer on 2016-10-15 07:34:56  
Comments: What's ~\$200,000 in a town of households live in residences all of which are valued over ten times that amount? What's more important than our protection?
- 
59. Name: Susan Kritzik on 2016-10-15 08:07:41  
Comments:
- 
60. Name: Robin Lazzara on 2016-10-15 08:09:52  
Comments:
- 
61. Name: Elise Gabrielson on 2016-10-15 08:42:46  
Comments:
- 
62. Name: Bill Demas on 2016-10-15 08:46:46  
Comments:
- 
63. Name: Dianne Reed on 2016-10-15 09:26:29  
Comments:
- 
64. Name: Lynn Holthaus on 2016-10-15 09:30:42  
Comments:
- 
65. Name: Alexander Driskill-Smith on 2016-10-15 12:00:59  
Comments: I 100% support ALPRs for Portola Valley and Ladera.
- 
66. Name: Sherry Andrighetto on 2016-10-15 12:56:26  
Comments: Please consider this request. My home has been robbed twice in this community.
- 
67. Name: aruna gambhir on 2016-10-15 13:11:57

- 
68. Name: Camilla Lynch on 2016-10-15 13:13:03  
Comments:
- 
69. Name: Lela Sarnat on 2016-10-15 13:13:32  
Comments:
- 
70. Name: Ivan Cheng on 2016-10-15 13:14:03  
Comments:
- 
71. Name: Surya Panditi on 2016-10-15 13:15:26  
Comments:
- 
72. Name: Michelle fortnam on 2016-10-15 13:20:16  
Comments:
- 
73. Name: Elizabeth Chae on 2016-10-15 13:27:33  
Comments: Yes please!!
- 
74. Name: Carolina Reyes on 2016-10-15 13:35:21  
Comments: Yes, I support ALPRs in Our town. Our house has been burglarized.
- 
75. Name: Andy Hewett on 2016-10-15 13:40:08  
Comments: Our safety should be a number one priority...why is this even a question?!?!
- 
76. Name: Emma Morton-bours on 2016-10-15 13:43:07  
Comments:
- 
77. Name: Jocelyn Dunn on 2016-10-15 13:46:42  
Comments:
- 
78. Name: Kristi Skrabo on 2016-10-15 13:48:20  
Comments: According to local police, home invasions are on the rise. We need these as a deterrent NOW!
- 
79. Name: Jon Kawaja on 2016-10-15 13:51:41  
Comments: We live in PV with three kids and safety/security must be a higher priority. This technology is commonplace in many countries. I see this as a no-brainer.
- 
80. Name: Janet Smith on 2016-10-15 13:54:18  
Comments:

- 
81. Name: Ron Dalman on 2016-10-15 14:01:06  
Comments: 25 year PV resident - spouse of Jocelyn Dunn.
- 
82. Name: Tia Miller on 2016-10-15 14:01:43  
Comments:
- 
83. Name: Paige Bishop on 2016-10-15 14:12:06  
Comments: Yes, please
- 
84. Name: Julie Hsu on 2016-10-15 14:18:19  
Comments:
- 
85. Name: Kim cashin on 2016-10-15 14:19:35  
Comments:
- 
86. Name: Katja Gagen on 2016-10-15 14:23:00  
Comments: We need to protect our community
- 
87. Name: Kristin Brew on 2016-10-15 14:23:05  
Comments:
- 
88. Name: John Brew on 2016-10-15 14:24:19  
Comments:
- 
89. Name: Diane Garver on 2016-10-15 14:24:50  
Comments:
- 
90. Name: Randy Gabrielson on 2016-10-15 14:26:01  
Comments: Let's get this done ASAP...Safety First!!!
- 
91. Name: Cindy Axe on 2016-10-15 14:26:26  
Comments:
- 
92. Name: Julie Dyson on 2016-10-15 14:26:56  
Comments:
- 
93. Name: S Brian Lynch on 2016-10-15 14:28:43  
Comments:
- 
94. Name: Patricia Turnquist on 2016-10-15 14:28:54  
Comments:

- 
95. Name: Joyce Chung on 2016-10-15 14:31:14  
Comments:
- 
96. Name: Lee and Kim Scheuer on 2016-10-15 14:31:55  
Comments:
- 
97. Name: MICHAEL RAYFIELD on 2016-10-15 14:32:58  
Comments: Support
- 
98. Name: René lacerte on 2016-10-15 14:35:43  
Comments:
- 
99. Name: Nicole Vidalakis on 2016-10-15 14:38:15  
Comments:
- 
100. Name: Clayre Fathers on 2016-10-15 14:44:34  
Comments:
- 
101. Name: Leslie Tincher on 2016-10-15 14:46:34  
Comments:
- 
102. Name: Melissa Beriker on 2016-10-15 14:49:53  
Comments: Yes! Keep our community safer.
- 
103. Name: Stefanie Trenchard on 2016-10-15 14:51:35  
Comments:
- 
104. Name: Ginny Borelli on 2016-10-15 14:58:48  
Comments:
- 
105. Name: Tina Molumphy on 2016-10-15 14:59:59  
Comments: This was way too close to home, I won't sleep well for many weeks to come.
- 
106. Name: Leeroy kloezeman on 2016-10-15 15:01:12  
Comments:
- 
107. Name: Nicole Rubin on 2016-10-15 15:02:00  
Comments:
- 
108. Name: Catherine Styer on 2016-10-15 15:02:41  
Comments:

- 
109. Name: Karen Parker on 2016-10-15 15:09:20  
Comments:
- 
110. Name: Hilary Giles on 2016-10-15 15:15:19  
Comments:
- 
111. Name: Erin McClenahan on 2016-10-15 15:15:53  
Comments:
- 
112. Name: Minnie Sarwal on 2016-10-15 15:16:09  
Comments:
- 
113. Name: Neil Weintraut on 2016-10-15 15:17:10  
Comments:
- 
114. Name: Gaja Frampton on 2016-10-15 15:18:42  
Comments:
- 
115. Name: Kay Erikson on 2016-10-15 15:18:50  
Comments: We support ALPR's
- 
116. Name: Patricia Law on 2016-10-15 15:19:51  
Comments:
- 
117. Name: Stephanie Russell on 2016-10-15 15:21:40  
Comments: Yes to this!
- 
118. Name: Rachel Berg on 2016-10-15 15:24:34  
Comments:
- 
119. Name: Jason Donahue on 2016-10-15 15:24:53  
Comments: We need to overcome the fear this town experiences due to repeated thefts. ALPR's will not entirely solve, but are an important step in the right direction.
- 
120. Name: Ellen Byrne on 2016-10-15 15:27:32  
Comments:
- 
121. Name: Holly Nybo on 2016-10-15 15:32:22  
Comments:
- 
122. Name: Rebecca Lynn on 2016-10-15 15:35:40

Comments: Yes! Please do this. They have been effective in Tiburon and given the lack of lights, large lots and limited ways in and out, this seems like a no brainer. Page 94

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123. Name: Dave Howes on 2016-10-15 15:36:02  
Comments: I don't see any down side.

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124. Name: Barbara Kaiser on 2016-10-15 15:37:08  
Comments:

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125. Name: Sigal T on 2016-10-15 15:37:58  
Comments:

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126. Name: Michelle Breiner on 2016-10-15 15:43:23  
Comments:

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127. Name: Amanda smoot on 2016-10-15 15:50:22  
Comments:

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128. Name: Sangini Majmudar Bedner on 2016-10-15 15:51:00  
Comments: We are 100% dedicated to the safety of our residents. We are local PV.

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129. Name: Ursula B on 2016-10-15 15:53:43  
Comments: It is high time to install ALPRs.

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130. Name: Jeanne Kunz on 2016-10-15 15:53:58  
Comments: Count 3 adults here STRONGLY in support of installing ALPERS in Portola Valley. Twice we have promptly called Sheriff re VERY suspicious cars and they responded quickly, however not in time to apprehend or spot. It takes more than calling to catch these predators! They are out of sight in seconds. And while neighborhood Watch programs are an aid, they aren't practical for many of us who cannot view our neighboring houses. Incidents vary dramatically; it would take an armed guard stationed at each doorstep to insure any level of safety. We at least deserve the aid of ALPERS.

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131. Name: Stuart Oremland on 2016-10-15 15:54:43  
Comments: two violent home invasions , in a short time period, in an area where violent home invasions used to be an extreme rarity - something that even incrementally, helps the police, is worthwhile

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132. Name: Laura Clarkson on 2016-10-15 15:56:52  
Comments:

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133. Name: Erin and Bubba Murarka on 2016-10-15 16:00:44  
Comments: We have had a suspicion visitor to our home on. They have not

been caught to our knowledge but think ALPRs would have deterred or helped catch them as we believe they were repeat burglars based on other reports from our neighbors.

- 
134. Name: Erika Rottenberg on 2016-10-15 16:05:59  
Comments:
- 
135. Name: Mary falore on 2016-10-15 16:09:08  
Comments: Move fast on this!!!!!!  
Our community is scared!
- 
136. Name: Martha Morrell on 2016-10-15 16:09:26  
Comments:
- 
137. Name: Stephen Zadesky on 2016-10-15 16:20:05  
Comments: Let's not wait for another incident before taking action. The unique geography of our town makes this technology an excellent deterrent.
- 
138. Name: Mary Waters-Sayer on 2016-10-15 16:23:21  
Comments: We must act immediately before any more people are victimized. ALPRs have proven effective in many other communities in California (see Kentfield).
- 
139. Name: Kristen Cheng on 2016-10-15 16:26:12  
Comments:
- 
140. Name: Teri Wolf on 2016-10-15 16:28:38  
Comments: I would sleep better knowing there is an effective crime deterrent like this in place.
- 
141. Name: Louise Gould on 2016-10-15 16:31:49  
Comments: We can't come to evening meetings and hope we can be represented at the next one by signing this petition.  
Thank you.
- 
142. Name: Richard Zeren on 2016-10-15 16:36:01  
Comments: As a Ladera resident, I'd prefer the readers be installed on Alpine Rd. between 280 and La Cuesta Drive. I'm willing to contribute a per-capita amount to fund them.
- 
143. Name: Kim zamboldi on 2016-10-15 16:36:10  
Comments:
- 
144. Name: Elizabeth Gillbrand on 2016-10-15 16:40:23

## Comments:

- 
145. Name: Rosalie Cornew on 2016-10-15 16:41:11  
Comments:
- 
146. Name: Jacqueline Kubicka on 2016-10-15 16:49:30  
Comments:
- 
147. Name: Jennifer Hooper on 2016-10-15 16:54:29  
Comments:
- 
148. Name: Natasha Kurtova on 2016-10-15 16:55:50  
Comments:
- 
149. Name: Todd and Erika White on 2016-10-15 16:59:36  
Comments:
- 
150. Name: Lisa Vito Palermo on 2016-10-15 17:02:56  
Comments:
- 
151. Name: Jim and Maureen Sansbury on 2016-10-15 17:05:47  
Comments:
- 
152. Name: Suchitra Shah on 2016-10-15 17:09:40  
Comments:
- 
153. Name: Taylor Hinshaw on 2016-10-15 17:21:14  
Comments: no brainer. While we're at it, I would support making it for residents to install security fences, driveway gates and exterior lighting. There is a reason why the crime wave is happening in PV and not woodside, Los altos hills and atherton. Those properties are typically much more secure and difficult to access.
- 
154. Name: Brenda and Greg Munks on 2016-10-15 17:21:28  
Comments: We r Pv residents and absolutely support installation of ALPR's
- 
155. Name: Diane shattuck on 2016-10-15 17:38:14  
Comments:
- 
156. Name: Julie seipp on 2016-10-15 17:55:39  
Comments:
- 
157. Name: Charles Z on 2016-10-15 18:05:08



- 
158. Name: Danielle Z on 2016-10-15 18:05:51  
Comments:
- 
159. Name: Sally Screven on 2016-10-15 18:26:42  
Comments:
- 
160. Name: Heather Prella on 2016-10-15 18:41:14  
Comments:
- 
161. Name: Frederick Prella on 2016-10-15 18:53:45  
Comments:
- 
162. Name: Jocelyn Swisher on 2016-10-15 19:01:19  
Comments:
- 
163. Name: Jeff Garver on 2016-10-15 19:30:51  
Comments:
- 
164. Name: Brian Harley on 2016-10-15 19:53:15  
Comments:
- 
165. Name: Kellen Riley on 2016-10-15 20:00:10  
Comments:
- 
166. Name: Martha Josephson on 2016-10-15 20:01:10  
Comments: Pls install the readers.
- 
167. Name: Jon Carter on 2016-10-15 20:09:50  
Comments:
- 
168. Name: Stig Nybo on 2016-10-15 20:10:18  
Comments: Please install!
- 
169. Name: Anne Hillman and George Comstock on 2016-10-15 20:26:43  
Comments: Thank you for organizing this petition!
- 
170. Name: Hector Ribera on 2016-10-15 20:29:57  
Comments:
- 
171. Name: Joi Deaser on 2016-10-15 20:39:12

- 
172. Name: Shameela Rizvi on 2016-10-15 20:54:11  
Comments:
- 
173. Name: Ching Wu on 2016-10-15 21:05:53  
Comments:
- 
174. Name: Tobias Freccia on 2016-10-15 21:22:53  
Comments:
- 
175. Name: Bruce Kubicka on 2016-10-15 21:29:23  
Comments:
- 
176. Name: Tammy Crown on 2016-10-15 21:52:48  
Comments:
- 
177. Name: Alice Schenk on 2016-10-15 22:08:55  
Comments:
- 
178. Name: Jaya Virmani on 2016-10-15 22:24:18  
Comments:
- 
179. Name: Harold Shattuck on 2016-10-15 22:29:10  
Comments:
- 
180. Name: Kathy and Mike Scandalios on 2016-10-15 22:32:58  
Comments: Thank you for coordinating & please install the ALPR's. I appreciate Greg Munk's feedback & I feel that if he supports ALPRs so should the town.
- 
181. Name: Joel Phillips on 2016-10-15 22:53:56  
Comments:
- 
182. Name: Elizabeth Cullinan on 2016-10-15 23:22:31  
Comments:
- 
183. Name: Thomas Cullinan on 2016-10-15 23:24:06  
Comments:
- 
184. Name: Dan Cornew on 2016-10-16 00:04:29  
Comments: Everything helps. So lets do what we can.
-

185. Name: John Richardson on 2016-10-16 00:10:02

Comments:

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186. Name: Gary Godfrey on 2016-10-16 00:13:57

Comments:

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187. Name: Emily C Kapur on 2016-10-16 01:18:19

Comments:

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188. Name: Paul Kapur on 2016-10-16 01:18:50

Comments:

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189. Name: Rachel Bright on 2016-10-16 01:32:21

Comments:

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190. Name: Christopher White on 2016-10-16 01:34:48

Comments:

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191. Name: Matt Gebhart on 2016-10-16 01:38:48

Comments:

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192. Name: Jacqueline Howe on 2016-10-16 01:38:49

Comments:

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193. Name: Bradley Howe on 2016-10-16 01:41:19

Comments:

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194. Name: Cynthia Dorrell on 2016-10-16 01:45:00

Comments:

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195. Name: Hilary Gebhart on 2016-10-16 02:31:54

Comments:

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196. Name: Claudia Mazzetti on 2016-10-16 03:31:49

Comments:

---

197. Name: Steve Nash on 2016-10-16 04:54:48

Comments:

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198. Name: Mark Fletcher on 2016-10-16 05:07:48

Comments:

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199. Name: Stephen Gillett on 2016-10-16 05:08:06  
Comments: PV Resident
- 
200. Name: Ryan McGinnis on 2016-10-16 05:09:33  
Comments:
- 
201. Name: Kristin Dragoo on 2016-10-16 05:10:22  
Comments:
- 
202. Name: Michael Chang on 2016-10-16 05:26:10  
Comments:
- 
203. Name: Cathy Zoi on 2016-10-16 05:44:55  
Comments:
- 
204. Name: Jennifer Gamel on 2016-10-16 05:45:42  
Comments:
- 
205. Name: John Barksdale on 2016-10-16 05:57:14  
Comments:
- 
206. Name: Sharon Shaffer on 2016-10-16 05:59:21  
Comments:
- 
207. Name: Patrick McCallum on 2016-10-16 06:02:10  
Comments:
- 
208. Name: Jim MacDonald on 2016-10-16 06:51:07  
Comments:
- 
209. Name: Wendy Hafkenschiel on 2016-10-16 07:09:14  
Comments: I agree, if Greg Munks and other local law enforcement recommend ALPERs, then let's do it.
- 
210. Name: David Yang on 2016-10-16 07:21:20  
Comments:
- 
211. Name: Janet Mountjoy on 2016-10-16 07:50:32  
Comments:
- 
212. Name: Ron Espeseth on 2016-10-16 11:59:16  
Comments:

- 
213. Name: Larry Tesler on 2016-10-16 14:13:26  
Comments:
- 
214. Name: Glenn Reid on 2016-10-16 14:28:11  
Comments:
- 
215. Name: Lisa and Daniel Hill on 2016-10-16 14:38:50  
Comments:
- 
216. Name: Joan Finnigan on 2016-10-16 15:03:21  
Comments:
- 
217. Name: Michelle Rapp on 2016-10-16 15:07:47  
Comments: We support the use of ALPR as a tool for crime deterrence
- 
218. Name: Eiri Inenaga on 2016-10-16 15:17:11  
Comments: Very important for the safety of our community!
- 
219. Name: Kevin lynch on 2016-10-16 15:19:10  
Comments:
- 
220. Name: Todd Reimund on 2016-10-16 15:33:40  
Comments:
- 
221. Name: Kathryn Hall on 2016-10-16 15:36:32  
Comments: I support installing a camera system
- 
222. Name: Karin Wick on 2016-10-16 16:00:47  
Comments: I support the installation and use of ALPRs. Let's make our community safe again.
- 
223. Name: Cathy Carlson on 2016-10-16 16:02:58  
Comments:
- 
224. Name: Mark Carlson on 2016-10-16 16:05:07  
Comments:
- 
225. Name: Sue and Gene Chaput on 2016-10-16 16:09:40  
Comments: We are in favor of installing ALPRs in the Town of PV (and have been since Day 1). They have proven to be effective crime stoppers/solvers and a strong deterrent

to future events. Grants are available to help finance the installations as this seems to be a major PV Council concern. Let's move forward. Page 109

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226. Name: Nancy Thompson on 2016-10-16 16:18:02  
Comments:

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227. Name: Ted Walker on 2016-10-16 16:20:49  
Comments:

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228. Name: Soa Tsung on 2016-10-16 16:21:48  
Comments:

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229. Name: Ezra Scheff on 2016-10-16 16:22:06  
Comments:

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230. Name: Ann Ganesan on 2016-10-16 16:46:18  
Comments: I am signing this mostly based on Greg Munk's comments as I believe he has a good understanding of the pros and cons of ALPRs.

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231. Name: Denise Lautmann on 2016-10-16 16:49:22  
Comments: I wholeheartedly support the installation of ALPR's!

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232. Name: Ajit Shah on 2016-10-16 16:57:39  
Comments:

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233. Name: Becky Hilderbrand on 2016-10-16 17:02:31  
Comments:

---

234. Name: Paul Russell on 2016-10-16 17:03:35  
Comments: Please give this immediate approval

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235. Name: Kay and Barry Blocker on 2016-10-16 17:19:06  
Comments: Please install as soon as possible. And I hope the residents of Ladera can be included.

---

236. Name: Kathy Feldman on 2016-10-16 17:22:42  
Comments:

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237. Name: Steve Rowe on 2016-10-16 17:24:45  
Comments: Absolutely approve installation of ALPR's. I assume it will benefit Los Trancos/Vista Verde area as well.

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238. Name: Cheryl Erickson on 2016-10-16 17:25:40  
Comments:
- 
239. Name: Michele Turner on 2016-10-16 17:33:33  
Comments:
- 
240. Name: Jamie Spencer on 2016-10-16 17:40:12  
Comments: I live, although I have a PV mailing address. This would definitely benefit me, as well. Not sure my vote would count.
- 
241. Name: Matthew Hall on 2016-10-16 17:52:24  
Comments:
- 
242. Name: Laura symon on 2016-10-16 17:55:50  
Comments:
- 
243. Name: Marion Rittler on 2016-10-16 18:01:31  
Comments: I support this as well as other crime deterrent measures. We live at in PV
- 
244. Name: Gerald Marxman on 2016-10-16 18:03:59  
Comments:
- 
245. Name: Darci Reimund on 2016-10-16 18:19:56  
Comments:
- 
246. Name: Tracy Jones on 2016-10-16 18:20:15  
Comments:
- 
247. Name: Monika Cheney on 2016-10-16 18:36:41  
Comments:
- 
248. Name: Paul Wick on 2016-10-16 18:51:07  
Comments: Do the right thing to make PV safe again.
- 
249. Name: Wayne C Schar on 2016-10-16 19:33:16  
Comments:
- 
250. Name: Winnie Chan on 2016-10-16 19:44:09  
Comments:
- 
251. Name: Anu khatod on 2016-10-16 20:02:11

- 
252. Name: Dale Pfau on 2016-10-16 20:20:33  
Comments: Fully support ALPR's in Portola Valley. Always have.
- 
253. Name: Vanessa Maffia on 2016-10-16 20:36:30  
Comments:
- 
254. Name: Kris Moriarty on 2016-10-16 20:39:27  
Comments:
- 
255. Name: Michael Maffia on 2016-10-16 20:44:03  
Comments:
- 
256. Name: julie dickerson on 2016-10-16 21:14:31  
Comments:
- 
257. Name: Andrew R Byrne on 2016-10-16 21:15:47  
Comments:
- 
258. Name: Colleen Barton on 2016-10-16 21:17:42  
Comments:
- 
259. Name: Pamela Northen-Kelly on 2016-10-16 21:19:33  
Comments: In light of the recent violent home invasion I give my 100 percent support for ALPR's.
- 
260. Name: Allison Watten on 2016-10-16 21:24:06  
Comments:
- 
261. Name: Sangini Majmudar Bedner on 2016-10-16 21:44:10  
Comments:
- 
262. Name: Peter and Kathryn Fitzgerald on 2016-10-16 21:49:09  
Comments: As homeowners who have been burglarized we support the use of automated license plate readers in an effort to keep our neighborhoods safe.
- 
263. Name: Nelly Emmerson on 2016-10-16 21:49:25  
Comments: I 100% support the immediate installation of ALPR in Portola Valley. With Greg Munks behind this, it seems the best way to assist law enforcement in our community. I live in PV.
-



264. Name: Vera Nelson on 2016-10-16 21:55:04  
Comments:

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265. Name: Kathryn Crawford on 2016-10-16 22:33:19  
Comments: Totally support ALPR's in Portola Valley.

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266. Name: Kerry Brown on 2016-10-16 22:55:34  
Comments: Big Data is advancing rapidly, and the efficiency of correlating plates to potential people of interest will only improve with time. Driving is a privilege and the roads are public.

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267. Name: Suzanne Pfeffer on 2016-10-16 23:05:49  
Comments:

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268. Name: Em on 2016-10-16 23:11:17  
Comments:

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269. Name: Damo on 2016-10-16 23:14:54  
Comments:

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270. Name: Rosanna casper on 2016-10-16 23:29:58  
Comments:

---

271. Name: Susan and Mike Mokolke on 2016-10-16 23:33:56  
Comments:

---

272. Name: Michelle Walker on 2016-10-16 23:40:35  
Comments:

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273. Name: robin murray on 2016-10-16 23:48:40  
Comments:

---

274. Name: Heather Asborn on 2016-10-17 01:46:37  
Comments:

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275. Name: Firouzeh Murray on 2016-10-17 03:07:31  
Comments:

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276. Name: Todd Scheuer on 2016-10-17 03:26:39  
Comments:

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277. Name: Karen Askey on 2016-10-17 03:38:54

- 
278. Name: Craig Sander on 2016-10-17 03:44:34  
Comments:
- 
279. Name: Don Creevy MD on 2016-10-17 04:05:25  
Comments:
- 
280. Name: Ginger Creevy on 2016-10-17 04:07:44  
Comments:
- 
281. Name: Lela Blankenberg on 2016-10-17 04:12:23  
Comments:
- 
282. Name: Elizabeth Graver on 2016-10-17 05:02:30  
Comments:
- 
283. Name: Vidya Setlur on 2016-10-17 06:25:40  
Comments: I absolutely support ALPRs as one of many ways to keep our town safe.
- 
284. Name: Lynn Deutsch on 2016-10-17 15:40:21  
Comments:
- 
285. Name: Richard Zamboldi on 2016-10-17 15:41:19  
Comments: Need a complete review and solution with input from sheriff, please.
- 
286. Name: Laural Lynch on 2016-10-17 16:04:07  
Comments:
- 
287. Name: Melanie Raanes on 2016-10-17 16:29:05  
Comments:
- 
288. Name: Jennnifer Scher on 2016-10-17 16:33:09  
Comments:
- 
289. Name: Linda Wong on 2016-10-17 16:49:25  
Comments:
- 
290. Name: Lyndsay Lyle on 2016-10-17 17:43:00  
Comments: Supportive of ALPRs
- 
291. Name: Aisha Gillett on 2016-10-17 17:56:28

- 
292. Name: Tina Pidwell on 2016-10-17 19:41:28  
Comments:
- 
293. Name: Leonie Walker on 2016-10-17 21:36:06  
Comments:
- 
294. Name: jeannie bickell on 2016-10-17 22:03:49  
Comments:
- 
295. Name: mike green on 2016-10-17 22:34:07  
Comments: Better than "Neighbor watch" as many of our driveways are very shrouded, no one is looking out 7/24 hours, home cameras as costly, may not get license plates at night, and if the intruder parks down the street a bit, they are no effective, what if the crime is a kidnapping for random off the street, and with Arasterdo being Santa Clara, calling 911 to San Mateo, gives the intruders an easy out on Arasterdo to Page mill
- 
296. Name: Karen Gregory on 2016-10-17 23:25:01  
Comments:
- 
297. Name: Bill Leckonby on 2016-10-17 23:36:53  
Comments: Please act quickly!
- 
298. Name: Charles Walker on 2016-10-17 23:50:15  
Comments:
- 
299. Name: Alejandro Zaffaroni on 2016-10-18 00:06:24  
Comments:
- 
300. Name: Nancy L Bates on 2016-10-18 02:43:38  
Comments:
- 
301. Name: Joyce Byrne on 2016-10-18 02:49:37  
Comments:
- 
302. Name: Bill Youstra on 2016-10-18 02:53:14  
Comments:
- 
303. Name: Mark Sutherland on 2016-10-18 03:20:54  
Comments: ALPRs have been highly recommended by our own law enforcement.
-

304. Name: Kristi Patterson on 2016-10-18 03:22:19  
Comments:
- 
305. Name: herman bates on 2016-10-18 13:57:37  
Comments:
- 
306. Name: Azenith Smith on 2016-10-18 22:06:39  
Comments: Hi, I'm Azenith Smith a reporter with KTVU. We are interested in doing a news story. Could the person who started this petition give me a call at  
Thank you, Azenith
- 
307. Name: Fred Kish on 2016-10-18 22:56:48  
Comments: We have now advertised that PV has no cameras, inviting crime into our neighborhoods. The results are obvious. This needs to be corrected ASAP.
- 
308. Name: Jacqueline Kish on 2016-10-18 23:04:27  
Comments:
- 
309. Name: Michael Chang on 2016-10-18 23:34:08  
Comments: I support the use of ALPRs in PV
- 
310. Name: Daniel Oros on 2016-10-18 23:42:25  
Comments:
- 
311. Name: Virginia Huffman on 2016-10-18 23:45:29  
Comments: Let's keep PV safe as we can.
- 
312. Name: Kwok Lau on 2016-10-19 00:41:43  
Comments:
- 
313. Name: Mary Birkel on 2016-10-19 14:51:45  
Comments:
- 
314. Name: Cayley Torgeson on 2016-10-20 02:29:48  
Comments: I completely support ALPRs in Portola Valley.
- 
315. Name: Leslie skanberg on 2016-10-20 14:24:08  
Comments:
- 
316. Name: Wendy Tomlin-Hess on 2016-10-20 14:24:12  
Comments: I very much support the use of ALPRs in Portola Valley.
-

317. Name: Allison Kroeger on 2016-10-20 14:43:18  
Comments:

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318. Name: Cecilia Beresford on 2016-10-20 15:01:49  
Comments: I strongly support this petition to use ALPRs in Portola Valley.

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319. Name: Steven Rubinstein on 2016-10-20 16:34:59  
Comments:

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320. Name: Eric Arends on 2016-10-20 16:41:45  
Comments:

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321. Name: Renata L Dionello on 2016-10-20 18:00:34  
Comments:

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322. Name: Alexa zadesky on 2016-10-20 20:00:14  
Comments: Let's give the police some more tools to help solve crimes!

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323. Name: Nancy Coupal on 2016-10-21 02:45:16  
Comments: We need to do whatever it takes to stop the home invasions.

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324. Name: Robert Hess on 2016-10-21 04:43:23  
Comments:

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325. Name: Herb Schilling on 2016-10-23 05:11:29  
Comments:

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326. Name: Valerie London on 2016-10-23 22:26:33  
Comments:

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## Dinner/Meeting Announcement

**Date: Friday, November 18, 2016 at 6:00 pm**

*All council members are welcome to come and meet their colleagues at these dinner meetings. This is a wonderful opportunity to discuss issues facing cities within San Mateo County and share ideas with others.*

<p><b>DoubleTree Hilton</b> (415) 467-4400 5000 Sierra Point Pkwy, Brisbane, CA 94005</p> <p>Please see Directions</p>
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<p><b>Schedule</b></p> <p>6:00 pm No Host Bar 6:30 pm Business Meeting 7:00 pm Dinner 7:30 pm Meeting Program 8:30 pm Adjourn</p>
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Please contact Chair Marie Chuang if you wish to bring up an item for group discussion or give a committee report. Telephone: (650) 348-8106 or email: [mchuang@hillsborough.net](mailto:mchuang@hillsborough.net)

<p align="center"><b>Buffet Dinner</b> <b>\$50 per person</b></p> <p align="center"><b>Make checks Payable to: City of Brisbane</b> Send to: City of Brisbane 50 Park Place Brisbane, CA 94005 Attn: Ingrid Padilla</p> <p align="center">RSVP by Monday, November 14, 2016 Ingrid Padilla, <a href="mailto:ipadilla@ci.brisbane.ca.us">ipadilla@ci.brisbane.ca.us</a>, (415) 508-2113</p>
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## Council of Cities Business Meeting

Friday, November 18, 2016  
6:30 p.m.

- Call to Order
- Roll Call and Introductions of Mayors, Council Members and Guests
- Welcome Remarks
- Approval of Minutes of Previous Meeting and Treasurer's Report
- Committee Reports
- Old Business
- New Business
- Announcements

## **Directions to DoubleTree Hotel**

5000 Sierra Point Pkwy, Brisbane, CA 94005

Phone: (415) 467-4400

### **From 101 Going South:**

- Take ramp for US 101 S/Central Fwy
- At exit 426, take ramp to the right and follow signs for Sierra Pt. Pkwy
- Arrive at 5000 Sierra Point Pkwy, Brisbane, CA 94005
- If you reach Shoreline Ct, you have gone too far

### **From 101 Going North:**

- Take ramp right to US 101 North toward San Francisco
- At exit 426B, take ramp right and follow signs for Sierra Pt. Pkwy
- Turn right onto Sierra Point Pkwy
- Arrive at 5000 Sierra Point Pkwy, Brisbane, CA 94005
- If you reach Shoreline Ct, You have gone too far

**Sustainable Communities and Green Building  
Guest Speaker, Andrea Traber**

Andrea Traber contributes over 20 years of experience as Project Architect and Principal on numerous green building projects, climate action plans, as well as sustainability and energy programs, to the Integral team. Throughout her career, Andrea has dedicated herself as a leader with several green building and sustainability organizations, including the USGBC Northern California Chapter. Andrea served three terms on the Board of Directors, with three years as President, and is currently serving on the Strategic Advisory Board of the Healthy Communities Initiative. Most recently, she co-chaired the host committee for Greenbuild 2012, and the Regionalization Committee for LEED v4. She is a sought after speaker on such topics as zero net energy design, sustainable communities, and green building. In 2013, Andrea was invited by former Vice-President, Al Gore to attend a Climate Reality Leadership Corps Training, where she was named a “Climate Leader.” Through this initiative, Andrea is educating communities about climate change and building local networks of climate activists, who work in their own communities and countries demanding solutions.

Delivering a holistic, integrated approach to design is Andrea’s mission. Serving as a “translator,” Andrea bridges the design and communication gaps naturally occurring between A/E/C disciplines, while identifying opportunities for increased resource efficiency and sustainability through informed, holistic building systems design. Her ability to translate complex technical information to understandable and actionable strategies, and alternatives, has resulted in projects, which have achieved the highest sustainability and energy efficiency goals. Andrea is keenly aware of, and engaged in, the “energy transition” from centralized energy production to distributed, renewable, community scale energy planning, and she is passionate about the positive future this approach holds for her clients, collaborators and our collective future.

Andrea leads Integral Group’s Integrated Design Services, which includes strategic sustainability consulting services for:

- high goal LEED, Net Zero and Living Building Challenge projects;
- carbon footprinting;
- energy and water master planning;
- energy and green infrastructure initiatives;
- project planning for passive survivability, adaptation and resilience.



## **TOWN COUNCIL WEEKLY DIGEST**

**Friday – November 4, 2016**

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1. Agenda (Cancellation) – Parks & Recreation Committee – Monday, November 7, 2016
2. Agenda (Special) – Trails & Paths Committee – Tuesday, November 8, 2016
3. Agenda – Town Center Master Plan Update Committee – Wednesday, November 9, 2016
4. Agenda – Emergency Preparedness Committee – Thursday, November 10, 2016
5. Agenda – Cultural Arts Committee – Thursday, November 10, 2016
6. Agenda – Public Works Committee – Thursday, November 10, 2016
7. [Western City Magazine – November 2016](#)

### **Attached Separates (Council Only)** *(placed in your town hall mailbox)*

1. Newsletter – LABOR – November 2016
2. Invitation – 9<sup>th</sup> Biennial Bay-Delta Science Conference – November 15 – 17, 2016



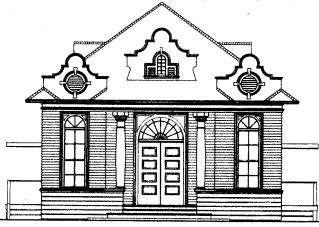
Town of Portola Valley  
***Parks & Recreation Committee Meeting***  
Monday, November 7, 2016 – 7:30 pm  
Historic Schoolhouse  
765 Portola Road, Portola Valley, CA

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**PARKS & RECREATION**  
**COMMITTEE MEETING**

**CANCELATION NOTICE**

The regular meeting of the Parks & Recreation Committee, scheduled for Monday, November 7, 2016 has been canceled.



**TOWN OF PORTOLA VALLEY**  
**Special Trails and Paths Committee**  
**Tuesday, November 8, 2016 8:15 AM**  
**Buckeye Room in Community Hall at**  
**Town Center**  
**765 Portola Road, Portola Valley, CA**

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**SPECIAL MEETING AGENDA**

- 1. Call to Order**
- 2. Oral Communications**
- 3. Approval of Minutes** – Regular meeting of October 11, 2016
- 4. Old Business**
  - a. Trail work and budget update
  - b. Trail signage update
  - d. Community hike review
- 5. New Business**
  - a. Seasonal trail closures
  - b. Site development plans
- 6. Other Business**
- 7. Adjournment**

**Enclosures:**

Minutes from October 11, 2016  
Trail Work Memo and Map – October 2016  
Financial Review for October 2016



**TOWN OF PORTOLA VALLEY**  
**Town Center Master Plan Update Committee Meeting**  
**Wednesday, November 9, 2016 – 4:00 p.m.**  
**Council Chambers (Historic Schoolhouse)**  
**765 Portola Road, Portola Valley, CA 94028**

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**Agenda**

1. Call to Order
2. Oral Communications
3. Report and discussion on public input to date  
*(Report is verbal only, no written materials)*
4. Propose date for Council presentation
5. Next Committee meeting date



**TOWN OF PORTOLA VALLEY**  
**Regular Meeting of the**  
**Emergency Preparedness Committee**  
**Thursday, November 10, 2016 - 8:00 AM**  
**EOC / Town Hall Conference Room**  
**765 Portola Road, Portola Valley, CA 94028**

**REGULAR MEETING AGENDA**

1. 8:00 Call to order -  
 Members: Mark Bercow, Dave Howes, Diana Koin, Anne Kopf-Sill, Dale Pfau/Chair, Chris Raanes, Ray Rothrock, Craig Taylor, Bud Trapp, Tamara Turner, and Stuart Young  
 Guests: Jeremy Dennis/Town Manager, John Richards/Town Council, Dan Ghiorso and Selena Brown WFPD, Christina Corpus/Sheriff's Office, Gary Nielsen, Police Commissioner.
2. 8:01 Oral Communications
3. 8:03 Review and approval of minutes
  - Motion: Accept the Minutes of October 13, 2016
4. 8:05 CERPP/WFPD Report (Brown/Ghiorso)
5. 8:15 Town Report
  - Review & Recommendations: Emergency Operations Plan
6. 8:30 Med subcommittee Report (Young)
7. 8:40 Communications Sub Committee Report (Rothrock)
  - Microwave phone update
  - Satellite phone update
  - Motion for purchase of radios
  - Discussion of additional AM Radio
8. 8:50 Community Outreach Sub Committee Report (Turner)
9. 8:59 Other Business
10. 9:00 Adjourn. Next meeting is December 8, 2016



**TOWN OF PORTOLA VALLEY**  
**Cultural Arts Committee Meeting**  
**Thursday, November 10, 2016 - 1:00 PM**  
**Historic Schoolhouse**  
**765 Portola Road, Portola Valley, CA**

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**AGENDA**

1. Call to Order
2. Oral Communications
3. Approval of Minutes – September 8<sup>th</sup>, 2016 (no October meeting)
4. Old Business:
  - Fall speaker series debrief
  - Spring speaker series planning
  - Art show planning
  - Holiday Faire support
  - New member follow-up
5. New Business: None
6. Adjournment



**TOWN OF PORTOLA VALLEY**  
***Public Works Committee Meeting***  
**Thursday, November 10, 2016, 1:00 PM**  
**Town Hall Conference Room**  
**765 Portola Road, Portola Valley, CA**  
**Portola Valley, CA 94028**

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**AGENDA**

1. Call to Order
2. Oral Communications
3. Approve minutes from November 14, 2013
4. Annual Town Center site tour and review of access and equipment
5. Discuss Town Center Facility manual
6. 2016 / 2017 Emergency call roster and contact list
7. Discussion and review of maintenance survey area inspections
8. Old Business / new business
9. Comments from Public Works Director
10. Adjourn